



Hôpital général de Nipissing Ouest West Nipissing General Hospital

725, chemin Coursol Road, Sturgeon Falls, ON P2B 2Y6

BOARD OF DIRECTORS Monday, January 20th, 2025 at 18:30 (Zoom) - MINUTES-

Present:

Barry Bertrand, Chair
Jamie Restoule, Vice-Chair
Fern Crépeau, Treasurer
Chris Wielusiewicz
Ginette Gagnon
Joan McLeod Shabogestic
Kimberley Lachapelle-Palamar
Robert Sutherland
Dr. Ben Lalonde*
Gail Waghorn*
Shelli Fielding Levac*
Richard Beauchamp*
Megan Lacelle, Recorder*

Regrets:

Renée Ragnitz
Dr. Yves Vaillancourt*

1. **Call to Order**

The meeting was called to order at 1830 hours.

Barry Bertrand, Chair, noted that this was Richard Beauchamp, interim President & CEO's, last Board of Directors meeting and he thanked him for his time and dedication that he has shown to this organization.

2. **Land Acknowledgement**

The Chair noted that we would like to acknowledge that this meeting is being held on the traditional lands of the Nipissing, Temagami and Dokis people and we pay our respect to the elders both past and present.

3. **Education Session/Presentation: Robert Sutherland**

Robert Sutherland, Board member, attended three programs through the Ontario Health Association (OHA). He attended Session 1: Hospital Legal Framework, Session 3: Hospital Funding and Accountability, and Session 4: Governance and Management Partnership. Robert will share the information he learnt from session 1 and session 3.

Session 1: Hospital Legal Framework

- Robert shared a quote that was shared at during the program which signifies that being a board member imposes many responsibilities.
- There are 31 separate acts that make up the legal framework.
- Not-for-Profit Corporations Act (ONCA) codifies directors' fiduciary duty. The duty being to act honestly and in good faith with a view to the best interests of the hospital. The standard of care being to exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances.



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- To comply with the ONCA, regulations, articles and bylaws.
- Robert shared the common law rules of fiduciary conduct framework.
- The Public Hospitals Act (PHA) provides that hospitals are independent not-for-profit corporations, imposes additional governance requirements, imposes additional regulatory requirements, and provides for extraordinary remedies.
- Robert explained “Director Due Diligence”.

Session 3: Hospital Funding and Accountability

- Robert shared the sources of public funding.
- Hospital funding today is mostly received by the Ministry of Health while the remaining comes from other sources like foundations, preferred accommodation, parking, cafeteria, etc.
- Robert explained the growth and efficiency model funding.
- The local share policy requires hospitals to partner with municipal and philanthropic organizations to fund a portion of large capital projects.

4. Declaration of Conflict of Interest / Declaration of Pecuniary Interest

No conflicts of interest or pecuniary interest were declared.

5. Approval of Consent Agenda

Moved by Fern Crépeau and seconded by Joan McLeod Shabogesic

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF JANUARY 20th, 2025, INCLUDING MINUTES, REPORTS AND RECOMMENDATIONS BE ACCEPTED AS PRESENTED,

WITH THE FOLLOWING ITEMS:

- .1 PRESIDENT & CEO NEWSLETTER – **NONE**
- .2 BOARD OF DIRECTORS MEETING MINUTES – DECEMBER 16, 2024
- .3 FINANCE & AUDIT COMMITTEE MINUTES – **NONE**
- .4 HEALTH CARE QUALITY MINUTES – **NONE**
- .5 ETHICS COMMITTEE MINUTES – **NONE**
- .6 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES – **NONE**
- .7 WNGH FOUNDATION BOARD MINUTES – NOVEMBER 12, 2024
- .8 CREDENTIAL COMMITTEE MINUTES – NOVEMBER 19, 2024
- .9 MEDICAL ADVISORY COMMITTEE MINUTES – NOVEMBER 19, 2024
- .10 BOARD EFFECTIVENESS SURVEY RESULTS – DECEMBER 16, 2024
- .11 PATIENT SATISFACTION SURVEY RESULTS – DECEMBER, 2024
- .12 CORPORATE SCORECARD REVIEW – **NONE.** »

Carried M-25-01

6. Approval of Regular Agenda

Moved by Kimberley Lachapelle-Palamar and seconded by Jamie Restoule

«THAT THE REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF JANUARY 20th, 2025 BE AMENDED TO INCLUDE:

- ITEM 9.1 – FOUNDATION MAMMOGRAPHY FUNDRAISING. »

Carried M-25-02



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7. Regular Agenda

.1 President & CEO Update

Richard Beauchamp shared with the Board the following:

- Mandatory masking has been implemented hospital wide due to the increase in illnesses;
- Due to the Sprinkler Project, the Emergency Department (ED) has relocated to the Operating Room (OR) on January 6th. This transition went very well. There are navigators at the main entrance of the hospital to help get patients and visitors to the appropriate departments. Richard would like to give kudos to the information technology team and the maintenance crew for their hard work to move the ED for this relocation.
- There are continuous weekly challenges to cover the Emergency Department physician shifts. In order to cover these shifts, there are shift premiums being offered between \$50 - \$250 per hour top-ups.
- Richard is expecting to hear back this week for leasing options for the chemical analyzer.
- The WNGH has been selected for a desk audit for the Accessibility for Ontarians with Disabilities Act, 2005 (AODA). This audit is to see if the WNGH is in compliance with AODA regulations.
- Richard noted that this is his last Board of Directors meeting. He expressed his sincere gratitude to the board members for the opportunity to be part of this organization and conveyed his appreciation for the positive experience during his tenure.

.2 Chief of Staff Report

Dr. Ben Lalonde met with the Family Health Team to discuss taking a certain level of ownership and they have given him a preliminary yes, which means they still have to discuss with their team. This would give the WNGH the opportunity to recruit more physicians. Once the new President & CEO arrives at the WNGH, Dr. Lalonde will speak to her to commence the Recruitment & Retention committee.

.3 Medical Advisory Committee Recommendations – **NONE**

.4 Finance Update

Gail Waghorn included her update in the members' packages, including reports. She highlighted the following:

- The deficit for the hospital decreased sizably from the October 31, 2024 operating deficit. The operating statement now shows a deficit of \$(352,378). Gail shared a summary of major adjustments to better explain the deficit decrease.
- The net physician remuneration costs are \$448,466, excluding OHIP professional fees for Diagnostics.
- The Long Term Care operating statement for the period ending November 30, 2024 shows an operating surplus of \$213,473.
- The Mental Health and Addictions, and other programs operating statements is showing a breakeven amount.



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- There is a carry-over payable accrued from the 2020-2021 fiscal year that has not been filed. There is a potential that there could be accounting adjustments around this as part of the 2024-2025 fiscal year.
- The Canada Revenue Agency account has been successfully unlocked. There was around \$800 that was owed related to some prior period shortfall in payroll remittances. That amount has been paid.

.5 Clinical Update

Shelli Fielding Levac shared the following with the Board:

- Christmas Meal for Staff: there were 175 staff members fed. The management team served the food.
- Long Term Care (LTC) Redevelopment Business Case Submitted: This business case has been submitted in order to take over 10 Complex Continuing Care beds. This would allow LTC to go from 34 to 44 beds.
- Update on LTC Equipment and Training Funding: There has been some equipment ordered. They are looking at renovating some shower rooms as well.
- Emergency Department Move for Sprinkler Project: Shelli would like to recognize the support that was shown from information technology, respiratory therapy, nurses, physicians and clinical managers. There were interviews that took place with the media regarding the emergency department relocation.
- Gastroenteritis Outbreak: There was an outbreak in the Nursing Care Unit/Complex Continuing Care Unit that started on January 2 – January 14, 2025. There was a total of 18 patients affected.
- Masking Change: There was a decision made last week to implement mandatory masking throughout the entire hospital due to many staff being ill.
- Maternity Leave Plan for the Manager of Dietary/Medical Device Reprocessing Departments (MDRD): There will be a former employee that will work 3 days per week and other managers will cover the rest of the days.
- Transfer of Accountability Implementation on the Nursing Care Unit: During every shift change, the nurses will be giving report at the bedside of each patient, with the consent of the patient.
- Nursing Orientation Update: This orientation has been implemented in November 2024 and changes are being made accordingly as more nurses experience the orientation.
- New Positions Posted: There are 2 new positions that have been posted: Infection Prevention and Control (IPA) Lead and a Clinical Scholar. Both of these positions are funded.

.6 Policy #730-78 – Board iPad

Each Board member shared their opinion on what type of device they use during Board meetings to read the packages. Most members use their personal laptops. Barry will discuss further details with the Senior Management team to come up with a resolution for the best option. A recommendation will be brought to the next Board meeting.

8. **Correspondence**

9. **Other**



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.1 Foundation Mammography Fundraising

Barry Bertrand met with the Chair of the Foundation Board, Shawn Page, to discuss fundraising opportunities for the mammography equipment. As of right now, the only fundraiser is the Shamrock'n Saint-Patrick's Day event. Barry suggests that the Board works with the Foundation to launch a mammography fundraiser campaign. In order to commence this campaign, Barry would like a group photo of the Board of Directors to post to the Hospital's media pages as a "kick-off" to the campaign all while each member contributes a donation to the Foundation. Megan Lacelle will send the Board members contact information to reach the Foundation officer.

10. **Adjournment**

The Meeting Effectiveness Survey will be provided to members via Survey Monkey.

Moved by Chris Wielusiewicz and seconded by Ginette Gagnon

« THAT THE MEETING OF THE BOARD OF DIRECTORS OF JANUARY 20TH, 2025 BE
ADJOURNED AT 2010 HOURS. »

Carried M-25-03

Barry Bertrand, Chair

Megan Lacelle, Recorder