



SCHEDULE OF FEES FOR RELEASE OF INFORMATION

(As per Health Records policy **750.03**)

| | Basic fee* | HST | Total | |
|---|--|--|--|--|
| Third party records (Lawyers, etc.) | 30.00 ----- (+) 480pgs/ 150.00 | 3.90 ----- (+) 480pgs/ 19.50 | 33.90 ----- Maximum Rate of \$169.50 | First 20 pages; ----- thereafter: \$0.25/page up to 500/pages. |
| Patient's own record Producing a record stored on medical film, electronic medical record (EMR) or scanned records | 30.00 | 3.90 | 33.90 | First 20 pages; thereafter: \$0.25/page . |
| Chart viewing with staff Supervising examination of originals | 5.87 | 0.88 | 6.75 | \$6.75 For every 15 minutes |
| Insurance records (Basic Fee/Flat Rate) | 100.00 | 13.00 | 113.00 | |
| WSIB (Provider #9834) | | | 48.15 | |
| For the review by a health information custodian or an agent of the custodian: Contents of a record to determine if the record contains personal health information to which access or disclosure may or shall be refused | | | | \$45 for every 15 minutes after the first 15 minutes |

Revised and approved - September 2024

Schedule of fees – Re: Policy 750.03
