



Hôpital général de Nipissing Ouest West Nipissing General Hospital

725, chemin Coursol Road, Sturgeon Falls, ON P2B 2Y6

BOARD OF DIRECTORS

Monday, December 11th, 2023 at 18:30 (Boardroom / Zoom)

- MINUTES-

Present:

Barry Bertrand, Vice-Chair
Fern Crépeau, Treasurer
Chris Wielusiewicz
Collin Bourgeois
Daniel Richard
Kimberley Lachapelle-Palamar
Robert Sutherland
Dr. Ben Lalonde
Sue LeBeau*
Jennifer Moore*
Steffi Wittmaack*
Terry Tilleczek, Ontario Health, guest
Lynne Kinuthia, Ontario Health, guest
Brian Ktytor, Ontario Health, guest
Megan Lacelle, Recorder*

Regrets:

Jamie Restoule, Chair
Eric Stevens
Renée Ragnitz
Dr. Yves Vaillancourt

1. **Call to Order**

The meeting was called to order at 18:30 hours.

2. **Land Acknowledgement**

The Chair noted that we would like to acknowledge that this meeting is being held on the traditional lands of the Nipissing, Temagami and Dokis people and we pay our respect to the elders both past and present.

3. **Education Session/Presentation: Ontario Health**

Ontario Health members, Brian Ktytor, Terry Tilleczek and Lynne Kinuthia shared an educational presentation with the Board of Directors. This presentation included elaboration on these topics:

- Ontario Health Overview
- Financial Pressures
- System Leadership and Ontario Health Teams
- Culture of Accountability and High Performance

Brian mentioned that they will send information on the vision and values of Ontario Health Teams (OHT).

There were in-depth discussions on the significant financial challenges that WNGH and hospitals across Ontario are currently facing.

There were many questions asked by Board members and answered by Ontario Health members.



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4. Declaration of Conflict of Interest / Declaration of Pecuniary Interest

No conflicts of interest or pecuniary interest were declared.

5. Approval of Consent Agenda

Moved by Daniel Richard and seconded by Fern Crépeau

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF DECEMBER 11th, 2023, INCLUDING MINUTES, REPORTS AND RECOMMENDATIONS BE ACCEPTED AS PRESENTED,

WITH THE FOLLOWING ITEMS:

- .1 PRESIDENT & CEO NEWSLETTER – DECEMBER 2023
- .2 BOARD OF DIRECTORS MEETING MINUTES – NOVEMBER 13, 2023
- .3 FINANCE & AUDIT COMMITTEE MINUTES **-NONE-**
- .4 HEALTH CARE QUALITY MINUTES **-NONE-**
- .5 ETHICS COMMITTEE MINUTES **-NONE-**
- .6 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES **-NONE-**
- .7 WNGH FOUNDATION BOARD MINUTES **-NONE-**
- .8 CREDENTIAL COMMITTEE MINUTES **-NONE-**
- .9 MEDICAL ADVISORY COMMITTEE MINUTES **-NONE-**
- .10 BOARD EFFECTIVENESS SURVEY RESULTS – NOVEMBER 13, 2023»

Carried M-23-77

6. Approval of Regular Agenda

Moved by Collin Bourgeois and seconded by Chris Wielusiewicz

«THAT THE REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF DECEMBER 11th, 2023 BE APPROVED AS PRESENTED. »

Carried M-23-78

7. Regular Agenda

.1 President & CEO Update

Sue LeBeau updated the Board with the following:

- Sue and Steffi had a follow-up meeting with the Ministry of Health and Long Term Care, as a result of the letter we led with over 25 northern hospitals. They did not receive specific direction but do expect there to be more meetings to come.
- Sue had a meeting with the Municipality and the Alliance Centre and other local leaders regarding the homeless population. Also, they did a tour of North Bay's low barrier shelter and explored arranging transportation from West Nipissing to North Bay, instead of building a shelter in West Nipissing for now.
- WNGH has secured funding through Ontario Health Teams (OHT) to support non-urgent patient transfer for the rest of this fiscal year, along with the next two fiscal years.
- Sue is a member of Collège Boréal's Fiscal Advisory Committee nursing program in hopes of supporting recruitment.
- Sue is now the Chair of NOSM University Board of Directors, a board that she has been a member of for many years. Such experience informs Sue's leadership of WNGH.



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.2 Chief of Staff Report

Dr. Ben Lalonde shared with the Board that he has reached out to the Ministry of Health again regarding the Family Health Team.

.3 Medical Advisory Committee Recommendations – November 21, 2023

Moved by Kimberley Lachapelle-Palamar and seconded by Robert Sutherland
«THAT THE RECOMMENDATIONS ARISING FROM THE MEDICAL ADVISORY COMMITTEE MEETING OF NOVEMBER 21st, 2023 BE ACCEPTED AS PRESENTED.
»

Carried M-23-79

.4 Finance Update

Steffi Wittmaack updated the Board on the following:

- WNGH received a \$1.4 million cash advance from Ontario Health in under two weeks from applying for it.
- Steffi is working with the bank to secure or increase a line of credit as a loan for Meditech Expanse. Most hospitals are funding Expanse with such loans. She added that she is working with a new account manager from the bank who has significant experience in the hospital sector. Steffi has a meeting with the account manager and credit team on Wednesday.
- Steffi mentioned that the hospital Leadership Team is actively working on putting together a savings plan.
- The Information Technology (IT) team went to NBRHC to spend a morning with North Bay's IT team. Steffi is going to work on a service agreement in case of an emergency to replace one of WNGH's IT members if ever it is needed.

Moved by Fern Crépeau and seconded by Daniel Richard

«THAT THE FINANCE UPDATE BE APPROVED AS PRESENTED. »

Carried M-23-80

.5 Clinical Update

Jennifer Moore updated the Board on the following:

October:

- There was an oncology site visit. It went well.
- There was a Ministry of Long Term Care inspection. It was very positive.
- There was a pharmacy inspection. It went well, with a few follow-up tasks for us to do.
- Bundled Care went live; it provides physiotherapy for those who are recovering from hip, knee or shoulder surgery. A new physiotherapist was hired.

November:

- Jennifer and Valerie Petroski, Long Term Care Manager, participated in a project regarding Long Term Care.
- Jennifer is working with Mireille Mageau, Human Resources Manager, on polishing our occupational health processes.
- Jennifer and Mireille are working with the unions to reduce overtime and sick time costs.



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.6 Review Executive & Governance Committee Terms of Reference

Moved by Collin Bourgeois and seconded by Kimberley Lachapelle-Palamar

«THAT THE EXECUTIVE AND GOVERNANCE COMMITTEE TERMS OF REFERENCE BE AMENDED TO INCLUDE:

- THAT THE EXECUTIVE & GOVERNANCE COMMITTEE WILL DO THE PERFORMANCE REVIEWS FOR THE CEO. »

Carried M-23-81

.7 Corporate Scorecard Review

Sue LeBeau presented the corporate scorecard report for Q2.

.8 Performance Management Program Policy

Moved by Daniel Richard and seconded by Robert Sutherland

«THAT THE PERFORMANCE MANAGEMENT PROGRAM POLICY BE APPROVED AS PRESENTED. »

Carried M-23-82

8. **Correspondence**

.1 Ontario Health Letter

Sue LeBeau shared a letter from Ontario Health.

9. **Closed Session –NONE–**

10. **Adjournment**

The Meeting Effectiveness Survey will be provided to members via Survey Monkey.

Moved by Chris Wielusiewicz and seconded by Collin Bourgeois

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF DECEMBER 11TH, 2023 BE ADJOURNED AT 20:08 HOURS. »

Carried M-23-83

Barry Bertrand, Vice-Chair

Megan Lacelle, Recorder