



Hôpital général de Nipissing Ouest West Nipissing General Hospital

725, chemin Coursol Road, Sturgeon Falls, ON P2B 2Y6

BOARD OF DIRECTORS

Monday, March 13th, 2023 at 18:30 (Boardroom / Zoom)

- MINUTES-

Present:

Sue LeBeau*
Jennifer Moore*
Daniel St. Georges, guest*
Fern Crépeau
Dr. Ben Lalonde
Linda Lacroix, Chairing
Daniel Richard
Collin Bourgeois
Renée Ragnitz
Robert Sutherland
Eric Stevens
Sununu Kumar, guest
Isabelle Spence-Legault, recorder

Regrets:

Chris Wielusiewicz
Jamie Restoule
Barry Bertrand
Dr. Yves Vaillancourt

1. **Call to Order**

The meeting was called to order at 18:32 hours.

2. **Land Acknowledgement**

The Chair noted that we would like to acknowledge that this meeting is being held on the traditional lands of the Nipissing, Temagami and Dokis people and we pay our respect to the elders both past and present.

3. **Education Session** – Infection Prevention and Control Manager, Sununu Kumar

4. **Declaration of Conflict of Interest / Declaration of Pecuniary Interest**

No conflicts of interest or pecuniary interest were declared.

5. **Approval of Consent Agenda**

Moved by Collin Bourgeois and seconded by Renee Ragnitz

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF MARCH 13th, 2023, INCLUDING MINUTES, REPORTS AND RECOMMENDATIONS BE ACCEPTED AS PRESENTED,

WITH THE FOLLOWING ITEMS:

- .1 PRESIDENT & CEO NEWSLETTER – MARCH 2023
- .2 BOARD OF DIRECTORS MEETING MINUTES – FEBRUARY 13, 2023
- .3 FINANCE & AUDIT COMMITTEE MINUTES – NOVEMBER 22, 2022 & JANUARY 24, 2023
- .4 HEALTH CARE QUALITY MINUTES – OCTOBER 17, 2022
- .5 ETHICS COMMITTEE MINUTES – NOVEMBER 12, 2022



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- .6 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES ~~-NONE-~~
- .7 WNGH FOUNDATION BOARD MINUTES – DECEMBER 13, 2022
- .8 BOARD MEETING EVALUATION RESULTS – FEBRUARY 13, 2023. »

Carried M-23-12

6. Approval of Regular Agenda

Moved by Fern Crépeau and seconded by Eric Stevens

«THAT THE REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF MARCH 13TH, 2023 BE ACCEPTED TO INCLUDE:

- 7.16 Future New Physician
- 7.17 Corporate Scorecard
- 7.18 Food at Ethics/Quality Committee Meetings
- 7.19 OHA Board Self-Assessment Tool »

Carried M-23-13

7. Regular Agenda

.1 President & CEO Update

Sue LeBeau shared her President & CEO Update, including that she has had the opportunity to meet with Community Partners, Workplace Culture, and involvement of Patient Representatives in decision-making pieces.

.2 Chief of Staff Report

Dr. Ben Lalonde stated that there isn't much to report other than they are in the thick of credentialing season, and that he is still trying to set up a meeting with the Family Health Team.

He also shared that his term is up at the end of the month, but is happy to continue if given the chance, as he enjoys working with the CEO and CNE.

.3 Credential Committee Minutes - January 19, 2023

Moved by Renee Ragnitz and seconded by Collin Bourgeois

«THAT THE MINUTES FROM THE JANUARY 19TH, 2023 CREDENTIALS COMMITTEE MEETING BE ACCEPTED AS PRESENTED. »

Carried M-23-14

.4 Medical Advisory Committee Minutes - January 19, 2023

Moved by Fern Crépeau and seconded by Dan Richard

«THAT THE MINUTES FROM THE JANUARY 19TH, 2023 MEDICAL ADVISORY COMMITTEE MEETING BE ACCEPTED AS PRESENTED. »

Carried M-23-15

.5 Medical Advisory Committee Recommendations - February 16, 2023

Moved by Renee Ragnitz and seconded by Fern Crépeau

«THAT THE RECOMMENDATIONS ARISING FROM THE MEDICAL ADVISORY COMMITTEE MEETING OF FEBRUARY 16, 2023 BE ACCEPTED AS PRESENTED. »

Carried M-23-16



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.6 President & CEO Performance Evaluation

Sue LeBeau:

- Requested a probationary period and the evaluation be done in June,
- Would prefer a 360 evaluation done yearly in March,
- Wondered if the tool that was used up until now be something that should continue to be used.

The Board provided feedback, and suggestions for improvements to the President & Chief Executive Officer (CEO) Performance Appraisal Policy 730-02 will be brought back to the Board and the Executive & Governance Committee.

A formal performance evaluation will be done at the 12-month mark.

In addition, the Board liked the idea of seeing Sue's 90-day plan on a monthly basis.

.7 Chief of Staff Performance Evaluation

The Hospital Board wondered if they had ever done this Evaluation before, and Dr. Ben Lalonde shared that none have been completed in his experience.

The Board agreed to have an in camera evaluation of the Chief of Staff at the April Board meeting. To this effect, Sue LeBeau will prepare testimonials from his colleagues to feed the discussion.

.8 Annual Capital Plan Draft

Daniel St. Georges, CFO, shared the Draft with the Hospital Board, highlighting Meditech Expanse and associated fees as the highest cost item.

Sue LeBeau added that the priorities and timelines were created with our Management team, and is looking to the board for support for a Capital Budget higher than previously seen.

The Board felt comfortable with this for this year, and suggested that we bring these items to our Foundation so that they help fund some of the items on the Capital Plan.

After discussion, it was moved by Daniel Richards, seconded by Renee Ragnitz
«THAT THE ANNUAL CAPITAL PLAN FOR 2023-2024 BE ACCEPTED AS
PRESENTED. »

Carried M-23-17



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.9 Annual Operating Budget

Daniel St. Georges shared the Annual Operating Budget with the Hospital Board.

After discussion, it was moved by Fern Crepeau, seconded by Eric Stevens
«THAT THE ANNUAL OPERATING BUDGET FOR 2023-2024 BE ACCEPTED AS
PRESENTED. »

Carried M-23-18

.10 Skills Matrix

The Board heard that the previous matrix didn't ask them to rate their skills and, as such, were asked to complete the survey which will be sent to them via email.

The Board were asked to provide feedback about the Draft Inventory Skills Matrix, to which they suggested that we may want to priorities skills over other, based on the upcoming strategic plan.

.11 Quality Improvement Plan 2023-2024

The 2023-2024 Quality Improvement Plan was included in members' packages for review.

Moved by Collin Bourgeois, seconded by Renee Ragnitz.
«THAT THE 2023-2024 QUALITY IMPROVEMENT NARRATIVE AND WORKPLAN BE
ACCEPTED AS PRESENTED. »

Carried M-23-19

.12 HSAA Notice

Moved by Fern Crepeau and seconded by Daniel Richard.

«Whereas the Connecting Care Act, 2019 ("CCA") requires Ontario Health to notify a health service provider when the agency proposes to enter into, or amend, a service accountability agreement with that health service provider.

Ontario Health hereby gives notice that it proposes to enter into a new hospital service accountability agreement with your organization, on or before March 31, 2023.

Let it be that the West Nipissing General Hospital Board of Directors supports the Board Chair and the President & CEO to enter negotiations with Ontario Health to enter into a new hospital service accountability agreement. »

Carried M-23-20

.13 MSAA Notice

Moved by Eric Stevens and seconded by Daniel Richard.

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Ontario Health hereby gives notice that it proposes to enter into a new multi-sector service accountability agreement (“MSAA”) with your organization, on or before March 31, 2023.

Let it be that the West Nipissing General Hospital Board of Directors supports the Board Chair and the President & CEO to enter negotiations with the Ontario Health to enter into a new multi-sector accountability agreement. »

Carried M-23-21

.14 LSAA Notice

Moved by Collin Bourgeois and seconded by Renee Ragnitz.

«Whereas Connecting Care Act, 2019 (“CCA”) requires Ontario Health to notify a health service provider when the agency proposes to enter into, or amend, a service accountability agreement with that health service provider.

Ontario Health hereby gives notice that it proposes to enter into a new long-term care home service accountability agreement with your organization, on or before March 31, 2023.

Let it be that the West Nipissing General Hospital Board of Directors supports the Board Chair and the President & CEO to enter negotiations with Ontario Health to enter into a new long-term care home service accountability agreement. »

Carried M-23-22

.15 AGM Date & Notice

The AGM will be held on June 13, 2023 with the regular meeting following immediately after the AGM.

.16 Future New Physician

The Hospital Board heard that a new physician, currently enrolled in PGY3, is interested in completing her residency with Dr. Bourgault and Dr. Desormiers. She will eventually want to complete a return of service with us for Hospitalist and ED Backup.

.17 Corporate Scorecard

Sue LeBeau discussed the use of the Corporate Scorecard with the Board, namely that she would like it be used as an education piece for the board, and perhaps eventually on our website.

The Hospital Board felt as if it was a great progress report. Administration staff will share the Corporate Scorecard quarterly, starting with the April Board meeting.

.18 Food at Quality and Ethics Meetings

The Hospital Board were asked whether they felt it was important to continue to have food available at the Quality and Ethics Committee meetings.



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They suggested to order items that can be kept as leftovers.

.19 Board Self-Assessment Tool

The Hospital Board heard about a Board Self-Assessment tool which is being offered by OHA.

This tool would be used annually in addition to the Board Meeting Evaluation Report.

The Board asked whether we would receive support in using this tool, to which CEO Sue LeBeau responded that education is possible through the OHA but that this education won't be specific to the tool.

This item will be brought back to a future meeting.

8. **Policy Review**

9. **Correspondence**

10. **Adjournment**

The Meeting Effectiveness Survey will be provided to members via Survey Monkey.

Moved by Collin Bourgeois and seconded by Renee Ragnitz.

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF MARCH 13, 2023 BE
ADJOURNED AT 20:38 HOURS.»

Carried M-23-23

Linda Lacroix, Chairing on behalf of
Jamie Restoule

Isabelle Spence-Legault, Recorder