



Hôpital général de Nipissing Ouest

West Nipissing General Hospital

725, chemin Coursol Road, Sturgeon Falls, ON P2B 2Y6

TEL: (705) 753-3110 • FAX: (705) 753-0210

BOARD OF DIRECTORS

Monday, February 13th, 2023 at 18:30 (Boardroom / Zoom)

- MINUTES -

Present:

Jamie Restoule
Sue LeBeau*
Jennifer Moore*
Fern Crepeau
Dr. Ben Lalonde
Daniel Richard
Daniel St. Georges, guest*
Collin Bourgeois
Renée Ragnitz
Chris Wielusiewicz
Robert Sutherland
Linda Lacroix
Barry Bertrand

Regrets:

Eric Stevens
Dr. Yves Vaillancourt

1. Call to Order

The meeting was called to order at 18:36 hours.

2. Land Acknowledgement

The Chair noted that we would like to acknowledge that this meeting is being held on the traditional lands of the Nipissing, Temagami and Dokis people and we pay our respect to the elders both past and present.

3. Education Session – -NONE-

4. Declaration of Conflict of Interest / Declaration of Pecuniary Interest

No conflicts of interest or pecuniary interest were declared.

5. Approval of Consent Agenda

Moved by Renée Ragnitz and seconded by Dan Richard.

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF FEBRUARY 13th, 2023, INCLUDING MINUTES, REPORTS AND RECOMMENDATIONS BE ACCEPTED AS PRESENTED,

WITH THE FOLLOWING ITEMS:

- .1 PRESIDENT & CEO NEWSLETTER – FEBRUARY 23, 2023
- .2 BOARD OF DIRECTORS MEETING MINUTES – DECEMBER 12, 2022
- .3 FINANCE & AUDIT COMMITTEE MINUTES -NONE-
- .4 HEALTH CARE QUALITY MINUTES -NONE-
- .5 ETHICS COMMITTEE MINUTES -NONE-
- .6 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES -NONE-
- .7 WNGH FOUNDATION BOARD MINUTES – NOVEMBER 8, 2022
- .8 BOARD MEETING EVALUATION RESULTS – DECEMBER 12, 2022. »

Carried M-23-01



6. Approval of Regular Agenda

Moved by Fern Crepeau and seconded by Collin Bourgeois.

«THAT THE REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF FEBRUARY 13TH, 2023 BE ACCEPTED AS PRESENTED TO INCLUDE

- 7.10 Credentialing. »

Carried M-23-02

7. Regular Agenda

.1 President & CEO Update

Sue LeBeau introduced herself to members and noted that in her first month at WNGH she has spent time rounding throughout the hospital to get to know staff. She shared that she is impressed with the WNGH team and that Cynthia Desormiers left the organization in a good shape. It was noted that staff are open in saying that they are happy and have the right tools to do their jobs.

Sue LeBeau noted that she has had the opportunity to meet with many community partners, including the media and our MPP, and was involved in the ministerial pre-budget consultation with MPPs in late January. She looks forward to forging relationships with staff, the community, our partners, and is looking to the board to engage with more community partners.

Additionally, she plans to implement corporate scorecards by the beginning of the new fiscal year. This will tie in to the Quality Improvement Plan and will help showcase how the organization is performing according to our strategic plan.

.2 Chief of Staff Report

Dr. Ben Lalonde shared that we have re-engaged with the Family Health Team in hopes of bringing them back into the hospital. It was noted that the FHT is an important tool for medical recruitment for the hospital and community. A meeting was held between the two organizations to re-start the conversation on how to improve the relationship. It is felt that both sides are open to negotiating cooperation.

A conversation was had surrounding the previously held meeting. It was noted that Sue LeBeau initially met with the Executive Director, and the recent meeting included members of the Medical Advisory Committee and physicians from the FHT. She explained that she listened intently in the meeting and discussed the value of continuity of care from local physicians in contrast to relying on Locums. The group discussed the scheduling expectations. We are waiting to hear back from the FHT.

The group discussed how the Ministry can help if the FHT doesn't engage and whether the Board has a role to play in these conversations. It was noted that the Board's role is to be supportive and ask questions, but at this time, Sue LeBeau doesn't feel immediate Board action is necessary.

.3 Revision of Organizational Chart

Jennifer Moore informed the group that changes were made to the organizational chart as of December 14, 2022. A briefing note and the revised chart was included in members' packages for review. It was noted that services were realigned some services



to be of a clinical nature and now report to the CNO, while support services have been reassigned to the CFO.

.4 HSAA, LSAA, MSAA Notices

Dan St Georges explained that we received notice that the new Hospital Service Accountability Agreement, Long-Term Care Home Service Accountability Agreement, and Multi-Sector Service Accountability Agreements are due by March 31st, 2023. It was noted that these agreements haven't been renewed since the pandemic. The agreements will be reviewed at the next Finance & Audit Committee meeting.

.5 Board Member Terms

The list of members' terms was included in members' packages for review. Barry Bertrand explained that he had asked Cynthia Desormiers to bring this forward to ensure that all members were aware of where they are in their term. He noted, from previous board experience, that a recruitment and nominating committee could be advantageous to help with succession planning.

The board discussed using a skills matrix to better plan for recruitment. We currently have a skills matrix, and an ad hoc Recruitment Committee could help formalize the recruitment and nominating process. As a result of previous changes to the Board composition, we are currently recruiting one more member.

The skills matrix, member terms, and committee listings will be brought forward at the next meeting for further discussion.

.6 GIC Rates

Dan St. Georges noted that the board previously discussed GIC rates, but as a result of the current financial situation, it may no longer be the most appropriate time to invest. This will be further discussed at the Finance & Audit Committee meeting.

.7 Accreditation

An executive summary of the accreditation survey results were included in members' packages. Sue LeBeau noted that we did very well and that we are currently working on addressing any unmet standards and suggestions the surveyors had. It was noted that there were two governance recommendations that include having a patient on the Board and exploring the Accountability for Reasonableness Framework. It was noted that we could have ad hoc patients, but that most of our board members have accessed our services.

The group also discussed that the surveyors suggested having an ethicist on the ethics committee. Sue LeBeau mentioned that she is looking into this further, and is looking at possibly partnering with NBRHC on a research ethics board.

.8 NWOHT: Collaborative Decision-Making Agreement & Fund Holder and Indemnity Agreement

Sue LeBeau explained that work is ongoing with creating the Nipissing Wellness Ontario Health Team. The Collaborative Decision-Making Agreement was included in members' packages for review. It was noted that the OHT wants organizations to sign off on the



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agreement by the end of February. Sue LeBeau and Jennifer Moore went through the agreement line by line and had a meeting with Wendy Smith, Executive Lead of NWOHT, to discuss their concerns.

A major concern noted is in section 12 Funding Arrangements regarding insufficient funds available. There seems to be a larger fiscal risk until the OHT becomes a corporate entity; however, this risk is mitigated by the fact that each shared project into which OHT members participate will include specific, signed project agreements. Board members agreed that it is important for us to be at the table and involved.

Moved by Barry Bertrand, seconded by Fern Crepeau

«THAT THE WEST NIPISSING GENERAL HOSPITAL BOARD OF DIRECTORS APPROVES THE SIGNING OF THE COLLABORATIVE DECISION-MAKING AGREEMENT WITH THE NIPISSING WELLNESS ONTARIO HEALTH TEAM. »

Carried M-23-03

.9 HAPS & CAPS

The HAPS & CAPS submissions were included in members' packages for review. Dan St. Georges noted that needed to be brought forward for review, even though it does not need Board approval this year.

.10 Credentialing

Moved by Dan Richard, seconded by Renée Ragnitz

«THAT THE MINUTES OF THE CREDENTIALS COMMITTEE AND MEDICAL ADVISORY COMMITTEE MEETINGS OF DECEMBER 17, 2022 BE ACCEPTED AS PRESENTED. »

Carried M-23-04

Moved by Linda Lacroix, seconded by Dan Richard

«THAT THE MEDICAL ADVISORY COMMITTEE RECOMMENDATIONS FROM THE JANUARY 19, 2023 MEETING BE ACCEPTED AS PRESENTED. »

Carried M-23-05

8. Correspondence

.1 Confirmation of Funding: ALC Discharge

Jennifer Moore noted that we received funding to purchase to implement flexible funding for patients with barriers to being discharged home. This would allow patients to purchase equipment, like wheelchairs and grab bars, to ensure their house is accessible and safe to them. This supports the government's plan to preserve hospital capacity.

9. Closed Session

Moved by Barry Bertrand, seconded by Fern Crepeau

«THAT THE BOARD OF DIRECTORS ADJOURN THE OPEN SESSION FOR FEBRUARY 13, 2023 AND MOVE INTO A CLOSED SESSION AT 20:10 HOURS. »

Carried M-23-06



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10. Adjournment

The Meeting Effectiveness Survey will be provided to members via Survey Monkey.

Moved by Dan Richard and seconded by Fern Crepeau.

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF FEBRUARY 13, 2023 BE
ADJOURNED AT 20:38 HOURS.»

Carried M-23-11

Jamie Restoule, Chair

Amylee Laforest, Recorder