



# Hôpital général de Nipissing Ouest West Nipissing General Hospital

725, chemin Coursol Road, Sturgeon Falls, ON P2B 2Y6

## BOARD OF DIRECTORS

Monday, June 26<sup>th</sup>, 2023 at 16:00 (Boardroom / Zoom)

- MINUTES-

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Present:

Sue LeBeau\*  
Jennifer Moore\*  
Daniel St. Georges, Guest\*  
Jamie Restoule, Chair  
Linda Lacroix, Vice-Chair  
Dr. Ben Lalonde  
Chris Wielusiewicz  
Collin Bourgeois  
Fern Crépeau  
Daniel Richard  
Robert Sutherland  
Eric Stevens  
Barry Bertrand  
Isabelle Spence-Legault, Recorder\*

Regrets:

Dr. Yves Vaillancourt  
Renée Ragnitz

1. **Call to Order**

The meeting was called to order at 16:07 hours.

2. **Land Acknowledgement**

The Chair noted that we would like to acknowledge that this meeting is being held on the traditional lands of the Nipissing, Temagami and Dokis people and we pay our respect to the elders both past and present.

3. **Declaration of Conflict of Interest / Declaration of Pecuniary Interest**

No conflicts of interest or pecuniary interest were declared.

4. **Approval of Consent Agenda**

Moved by Fern Crépeau and seconded by Barry Bertrand

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF JUNE 26<sup>th</sup>, 2023, INCLUDING MINUTES, REPORTS AND RECOMMENDATIONS BE ACCEPTED AS PRESENTED,

**WITH THE FOLLOWING ITEMS:**

- .1 PRESIDENT & CEO NEWSLETTER – JUNE 2023
- .2 BOARD OF DIRECTORS MEETING MINUTES – MAY 8, 2023
- .3 FINANCE & AUDIT COMMITTEE MINUTES – MARCH 28, 2023
- .4 HEALTH CARE QUALITY MINUTES **-NONE-**
- .5 ETHICS COMMITTEE MINUTES – MARCH 13, 2023
- .6 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES – MAY 17, 2023
- .7 WNGH FOUNDATION BOARD MINUTES – APRIL 11 & MAY 9, 2023
- .8 CREDENTIAL COMMITTEE MINUTES – APRIL 18, 2023



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- .9 MEDICAL ADVISORY COMMITTEE MINUTES – APRIL 18, 2023
- .10 FINANCE REPORTS – APRIL 2023
- .11 BOARD EFFECTIVENESS SURVEY RESULTS – MAY 8, 2023. »

**Carried M-23-44**

### 5. Approval of Regular Agenda

Moved by Collin Bourgeois and seconded by Daniel Richard

«THAT THE REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF JUNE 26<sup>TH</sup>, 2023 BE ACCEPTED AS PRESENTED »

**Carried M-23-45**

### 6. Regular Agenda

#### .1 President & CEO Update

The President & CEO Newsletter was added to the package for review.

#### .2 Chief of Staff Report

Dr. Ben Lalonde updated the Board on his correspondence with the Ministry regarding the Family Health Team.

He also updated the Board on a request from the NBRHC to integrate our Emergency Department in order to alleviate their physician staffing issues. The Board discussed the potential short-term and long-term challenges and opportunities regarding this issue.

#### .3 Medical Advisory Committee Recommendations – May 16, 2023

Moved by Robert Sutherland and seconded by Chris Wielusiewicz

«THAT THE RECOMMENDATIONS ARISING FROM THE MEDICAL ADVISORY COMMITTEE MEETING OF MAY 16<sup>TH</sup>, 2023 BE ACCEPTED AS PRESENTED. »

**Carried M-23-46**

#### .4 Audit Report

Daniel St. Georges updated the Hospital Board on the process of the Audit, including the changes that were made to the Financial Statements. He shared his strategy for the 2023-2024 fiscal year, including reducing our Capital expenditures.

The Board understood the increase in spending, and voiced their trust that this is a systemic issue and that our Senior Management team is working on. The Senior Management responded that they wish to better align funding opportunities with our needs, including making efforts to recruit and retain staff.

The Board wondered what our message will be to the public. A discussion was had around the messaging that should be relayed if the opportunity arises.

Moved by Eric Stevens and seconded by Daniel Richard

«THAT THE BOARD OF DIRECTORS APPROVES BDO CANADA LLP'S AUDIT REPORT OF THE FINANCIAL STATEMENTS OF THE WEST NIPISSING GENERAL HOSPITAL FOR THE YEAR ENDED MARCH 31, 2023, AS PRESENTED. »



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**Carried M-23-47**

**.5 Appointment of Auditors**

Moved by Barry Bertrand and seconded by Linda Lacroix

«THE FINANCE AND AUDIT COMMITTEE RECOMMENDS THAT THE WEST NIPISSING GENERAL HOSPITAL BOARD OF DIRECTORS APPOINT BDO CANADA LLP AS THE ACCOUNTING FIRM OF THE CORPORATION TO HOLD OFFICE UNTIL THE CLOSE OF THE NEXT ANNUAL MEETING OF THE WEST NIPISSING GENERAL HOSPITAL. »

**Carried M-23-48**

**.6 OHA Board Self-Assessment**

Sue LeBeau presented the results of the Board Self-Assessment, noting that it was positive in that we improved in 80% of items and that we were at or above the industry average 60% of the time.

Sue also shared the areas she will be look to improve based on these results.

**.7 BPSAA Public Reporting & Attestation**

Moved by Daniel Richard and seconded by Barry Bertrand

«WHEREAS THE FINANCE AND AUDIT COMMITTEE HAS REVIEWED THE REPORT OF THE USE OF CONSULTANTS BY THE WEST NIPISSING GENERAL HOSPITAL FOR THE PERIOD OF APRIL 1<sup>ST</sup>, 2022, TO MARCH 31<sup>ST</sup>, 2023,

LET IT BE RESOLVED THAT THE BOARD OF DIRECTORS APPROVES THE ATTESTATION PREPARED IN ACCORDANCE WITH THE BROADER PUBLIC SECTOR ACCOUNTABILITY ACT, 2010 (BPSAA) AND BASED ON THE USE OF CONSULTANTS REPORT FOR THE PERIOD OF APRIL 1<sup>ST</sup>, 2022 TO MARCH 31<sup>ST</sup>, 2023, AND AUTHORIZES THE REPORT TO BE POSTED ON ITS PUBLIC WEBSITE. »

**Carried M-23-49**

Moved by Robert Sutherland and seconded by Eric Stevens

«THAT THE BOARD OF DIRECTORS, IN COMPLIANCE WITH THE BROADER PUBLIC SECTOR ACCOUNTABILITY ACT (BPSAA), 2010, ATTESTS TO THE ACCURACY OF THE REPORT OF EXPENSE CLAIMS OF THE BOARD MEMBERS AND SENIOR MANAGERS FOR THE CONSOLIDATION PERIOD OF OCTOBER 1<sup>ST</sup>, 2022 TO MARCH 31<sup>ST</sup>, 2023 AND AUTHORIZES THE REPORT TO BE POSTED ON ITS PUBLIC WEBSITE. »

**Carried M-23-50**

**.8 Regular Director Declaration & Consent / Conflict of Interest / Confidentiality**

The forms were distributed to members to be signed and returned to Isabelle and/or Barbara.



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## .9 Approve Insurance Coverage

Sue LeBeau updated the Board on the Insurance Coverage and wondered if Board approval is required for this, or whether the Board is comfortable having the CEO running this operational piece.

It was felt that we should only discuss Insurance if there are any changes made.

## .10 Corporate & Professional Staff By-Laws 2023-2024

Moved Daniel Richard and carried by Fern Crépeau

«WHEREAS THE MEDICAL ADVISORY COMMITTEE RECOMMENDS TO THE BOARD OF DIRECTORS PROPOSED AMENDMENTS TO THE WEST NIPISSING GENERAL HOSPITAL PROFESSIONAL STAFF BY-LAWS;  
AND

WHEREAS THE BOARD OF DIRECTORS RECOMMENDS TO THE WEST NIPISSING GENERAL HOSPITAL CORPORATION THAT THE PROPOSED AMENDMENTS TO THE 2022 PROFESSIONAL STAFF BY-LAWS BE APPROVED AS PRESENTED;

LET IT BE THAT THE WNGH PROFESSIONAL STAFF BY-LAWS BE APPROVED AS PRESENTED IN EFFECT JUNE 26<sup>TH</sup>, 2023. »

**Carried M-23-51**

## 7. **Correspondence**

### .1 ONE HITS Board of Directors Meeting Summary

Sue LeBeau provided a summary of the Board of Directors meeting for ONE HITS, stating that, because this is our biggest expenditure, she will be offering regular updates to the Board on this topic.

## 8. **Adjournment**

The Meeting Effectiveness Survey will be provided to members via Survey Monkey.

Moved by Chris Wielusiewicz and seconded by Robert Sutherland

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF JUNE 26<sup>TH</sup>, 2023 BE ADJOURNED AT 17:10 HOURS. »

**Carried M-23-52**

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Jamie Restoule, Chair

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Isabelle Spence-Legault, Recorder