



Hôpital général de Nipissing Ouest

West Nipissing General Hospital

725, chemin Coursol Road, Sturgeon Falls, ON P2B 2Y6
TEL: (705) 753-3110 • FAX: (705) 753-0210

BOARD OF DIRECTORS

Monday, November 14th, 2022 at 18:30 (Boardroom / Zoom)

- MINUTES -

Present:

Jamie Restoule
Cynthia Desormiers*
Jennifer Moore*
Fern Crepeau
Dr. Ben Lalonde
Eric Stevens
Daniel St. Georges, guest*
Collin Bourgeois
Daniel Richard
Renée Ragnitz
Chris Wielusiewicz

Regrets:

Robert Sutherland
Linda Lacroix
Dr. Yves Vaillancourt

Guest: Sue Lebeau

1. **Call to Order**

The meeting was called to order at 18:36 hours.

The Chair noted that Sue Lebeau, incoming President & CEO is joining the meeting via Zoom. There was a round table of introductions to welcome Sue Lebeau to the group.

2. **Land Acknowledgement**

The Chair noted that we would like to acknowledge that this meeting is being held on the traditional lands of the Nipissing, Temagami and Dokis people and we pay our respect to the elders both past and present.

3. **Education Session** – Finance & Material Management

Daniel St. Georges, Chief Financial Officer, provided the group with a detailed presentation on the WNGH's Material Management and Finance Departments.

4. **Declaration of Conflict of Interest / Declaration of Pecuniary Interest**

No conflicts of interest or pecuniary interest were declared.

5. **Approval of Consent Agenda**

Moved by Collin Bourgeois and seconded by Fern Crepeau

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF NOVEMBER 14th, 2022, INCLUDING MINUTES, REPORTS AND RECOMMENDATIONS BE ACCEPTED AS PRESENTED,

WITH THE FOLLOWING ITEMS:

- .1 PRESIDENT & CEO NEWSLETTER – NOVEMBER 2022
- .2 BOARD OF DIRECTORS MEETING MINUTES – OCTOBER 17, 2022
- .3 FINANCE & AUDIT COMMITTEE MEETING **-NONE-**
- .4 HEALTH CARE QUALITY MINUTES **-NONE-**
- .5 ETHICS COMMITTEE MINUTES – SEPTEMBER 12, 2022



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- .6 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES **-NONE-**
- .7 WNGH FOUNDATION BOARD MINUTES – SEPTEMBER 13, 2022
- .8 BOARD MEETING EVALUATION RESULTS – OCTOBER 17, 2022. »

Carried M-22-104

6. Approval of Regular Agenda

Moved by Renée Ragnitz and seconded by Eric Stevens

«THAT THE REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF NOVEMBER 14TH, 2022 BE ACCEPTED AS PRESENTED. »

Carried M-22-105

7. Regular Agenda

.1 President & CEO Update

Cynthia Desormiers provided the group with an overview of ongoing hospital business, including that:

- The WNGH has been part of the CUPE interest arbitration. However, we have signed an MOU and the last day of arbitration was cancelled. It was noted that most of the issues could have been settled locally.
- The OHA released a statement regarding Bill 124 stating that the OHA and hospitals support collective bargaining rights. The leadership and coaching sessions for management are going well. There is one more Zoom session, and an in-person session scheduled for November 23rd.
- Miller Thompson released a communication regarding faxes being a leading cause of privacy breaches. It was noted that we hope Meditech Expanse will enhance our technology to facilitate the safe transmission of patient information.
- Construction for the LTC dining room upgrades has begun and will be completed before Christmas. We will take before, in-between and final pictures. It was noted that this project is being funded by the WNGH Foundation.
- WNGH has been approved for \$1.6 million in HIRF funding for the 3rd phase of the sprinkler project.
- The Minister of Finance released the Fall Economic Statement. It was noted that health was a strong focus of the budget, however, the statement did not include any noteworthy changes in program expenses for health care in the current year or the next two years.

.2 Chief of Staff Report

Dr. Ben Lalonde noted that the hospitalist crisis has largely been avoided, thanks to Dr. Vaillancourt having agreed to be the full-time hospitalist for the duration of the maternity leave. We continue to rely heavily on locum coverage in the ED and for hospitalist at this time.

.3 Credentials Committee Minutes – September 15, 2022

Moved by Daniel Richard and seconded by Fern Crepeau

«THAT THE MINUTES FROM THE SEPTEMBER 15TH, 2022 CREDENTIALS COMMITTEE MEETINGS BE ACCEPTED AS PRESENTED. »

Carried M-22-106



- .4 Medical Advisory Committee Minutes – September 15, 2022
Moved by Collin Bourgeois and seconded by Eric Stevens
«THAT THE MINUTES FROM THE SEPTEMBER 15, 2022 MEDICAL ADVISORY COMMITTEE MEETINGS BE ACCEPTED AS PRESENTED. »
Carried M-22-107
- .5 Medical Advisory Committee Recommendations – October 20, 2022
Moved by Renee Ragnitz and seconded by Chris Wielusiewicz
«THAT THE RECOMMENDATIONS ARISING FROM THE MEDICAL ADVISORY COMMITTEE MEETING OF OCTOBER 20, 2022 BE ACCEPTED AS PRESENTED. »
Carried M-22-108
- .6 Grievances Update
An updated list of grievances was included in members' packages for review.
- .7 Accreditation Update
Jennifer Moore provided the group with an update on accreditation. It was noted that the accreditation survey will be taking place from December 5th – 8th. Board members have been invited to various meetings throughout the survey including governance, health care quality, and ethics sessions. A list of sample questions for each topic was included in member's packages to help members prepare.
- .8 RAAM Clinic Statistics (Q1 & Q2)
Cynthia Desormiers presented statistics for Q1 and Q2 for the RAAM clinic. She also shared a good news story whereby a patient presented to the clinic looking for help. The physician and staff were able to detox the patient. The staff got a hold of the addictions program in North Bay and was able to get the patient into a rehab bed that same day. The value of this program was so evident with this recent case.
- .9 Board Membership
The cover letter and resume from an interested community member was included in members' packages for review. We need to recruit two new members to replace Neil Fox and Leo Malette.

It was noted that Leo Malette sat on the Health Care Quality Committee, and due to his departure, we will need another member to replace him on the committee. Collin Bourgeois volunteered to sit on the committee.

Moved by Collin Bourgeois and seconded by Chris Wielusiewicz
«THAT THE WEST NIPISSING GENERAL HOSPITAL BOARD OF DIRECTORS RECOMMEND THE NOMINATION OF MR. BARRY BERTRAND TO THE BOARD OF DIRECTORS. »
Carried M-22-109
- .10 Service Accountability Agreement (SAA) Timelines and Areas of Focus
A memo from Ontario Health regarding the Service Accountability Agreement (SAA) Timelines and Areas of Focus was included in members' packages for review. Cynthia Desormiers provided the group with an overview of the updates to the service accountability agreements for 2023/24.



.11 Health & Safety Statistics

Jennifer Moore provided an overview of the monthly health & safety report, which details the number of employee incidents per month.

.12 Christmas Party/Meal

Cynthia Desormiers noted that the WNGH staff and physician holiday party is scheduled for December 9th at 7:30 PM at the Legion. The annual holiday meal is on December 15th. Board members are invited to attend both events.

.13 Patient Transfers

Cynthia Desormiers provided the group with an update on the discussions with DNSSAB regarding no longer providing non-urgent patient transfers. Communications have been prepared on behalf of the Nipissing Wellness Health Team that explains that patients are responsible for arranging and paying for their own transportation when discharged from hospital care or for the purpose of specialist visits or testing. A list of patient transportation services is included to assist patients to make arrangements for this reason. Jennifer Moore noted that this may be a good time to take a look at the services we provide and the gaps in services that require patients to be transferred to other locations.

.14 Operational Direction Implementation of the More Beds, Better Care Act, 2022

It was noted that updates to the discharge planning process in alignment with the More Beds, Better Care Act, 2022 will take effect November 20, 2022. Handouts and communication materials will be prepared to alert patients and their families/caregivers to these changes.

.15 Hospital Accountability Planning Submission Notice

The Hospital Accountability Planning Submission Notice was included in members' packages for review. It was noted that the deadline to submit in January 31, 2023. However, Board approval is not required for the HAPS this year.

.16 Community Accountability Planning Submission Notice

The Community Accountability Planning Submission Notice was included in members' packages for review. It was noted that the deadline to submit in January 31, 2023. However, Board approval is not required for the CAPS this year.

8. Correspondence

.1 Memo: Ontario Health – Operational Direction Fall/Winter Surge

9. Closed Session

Moved by Renée Ragnitz and seconded by Daniel Richard

«THAT THE BOARD OF DIRECTORS ADJOURN THE OPEN SESSION FOR NOVEMBER 14, 2022 AND MOVE INTO A CLOSED SESSION AT 20:36 HOURS. »

Carried M-22-110



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10. Adjournment

The Meeting Effectiveness Survey will be provided to members via Survey Monkey.

Moved by Chris Wielusiewicz and seconded by Fern Crepeau

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF NOVEMBER 14TH, 2022 BE
ADJOURNED AT 20:56 HOURS.»

Carried M-22-115

Jamie Restoule, Chair

Amylee Laforest, Recorder