



Hôpital général de Nipissing Ouest

West Nipissing General Hospital

725, chemin Coursol Road, Sturgeon Falls, ON P2B 2Y6
TEL: (705) 753-3110 • FAX: (705) 753-0210

BOARD OF DIRECTORS

Monday, May 9th, 2022 at 18:30 p.m. (Zoom)

- MINUTES -

Present:

Janet Parsons
Cynthia Desormiers*
Sandra Lacoursiere*
Fern Crepeau
Linda Lacroix
Dr. Ben Lalonde
Leo Malette
Jamie Restoule
Eric Stevens
Daniel Richard
Julie St. Jacques
Daniel St. Georges, guest*

Regrets:

Renée Ragnitz
Chris Wielusiewicz
Neil Fox
Dr. Yves Vaillancourt

1. Call to Order

The meeting was called to order at 18:33 hours.

2. Education Session – Diagnostic Imaging

Carole Philippe-Shillington, Charge Technologist, provided an overview of the diagnostic imaging department. The informative presentation detailed the role and purpose of the various specialities/departments within the department.

3. Declaration of Conflict of Interest / Declaration of Pecuniary Interest

No conflicts of interest or pecuniary interest were declared.

4. Approval of Consent Agenda

Moved by Fern Crepeau and seconded by Julie St. Jacques

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF MAY 9th, 2022, INCLUDING MINUTES, REPORTS AND RECOMMENDATIONS BE ACCEPTED AS PRESENTED,

WITH THE FOLLOWING ITEMS:

- .1 PRESIDENT & CEO NEWSLETTER – MAY 2022
- .2 BOARD OF DIRECTORS MEETING MINUTES – APRIL 11, 2022
- .3 FINANCE & AUDIT COMMITTEE MEETING **-NONE-**
- .4 HEALTH CARE QUALITY MINUTES **-NONE-**
- .5 ETHICS COMMITTEE MINUTES – MARCH 14, 2022
- .6 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES **-NONE-**
- .7 WNGH FOUNDATION BOARD MINUTES – MARCH 8, 2022
- .8 BOARD MEETING EVALUATION RESULTS – APRIL 11, 2022. »

Carried M-22-47



5. Approval of Regular Agenda

Moved by Linda Lacroix and seconded by Daniel Richard

«THAT REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF MAY 9TH, 2022 BE ACCEPTED AS AMENDED TO INCLUDE:

- 6.9 CEO RECRUITMENT UPDATE. »

Carried M-22-48

6. Regular Agenda

.1 President & CEO Update

Cynthia Desormiers provided the group with an overview of ongoing hospital business. It was noted that the Ministry of Health has announced additional funding for hospitals, however, funding letters have not been received at this time. We will receive COVID-19 funding for Q1, HIRF, and summer locum funding from June to September 2022.

Additionally Cynthia Desormiers informed members that the management team attended phase 1 of the leadership training in April. The training was a success. Currently two managers have enrolled in the one-to-one training.

.2 Chief of Staff Report

Dr. Ben Lalonde noted that we continue to struggle with coverage and we are relying heavily on locums. The medical staff worked hard throughout the recent COVID-19 outbreak to help mitigate the spread.

A discussion was had on the creation of a recruitment committee. It was noted that Neil Fox, Daniel Richard, Renée Ragnitz, and Linda Lacroix have volunteered to sit on this committee. Cynthia Desormiers will follow up on this matter.

.3 Credentials Committee Minutes – March 17, 2022

Moved by Jamie Restoule and seconded by Eric Stevens

«THAT THE MINUTES FROM THE MARCH 17TH, 2022 CREDENTIALS COMMITTEE MEETINGS BE ACCEPTED AS PRESENTED. »

Carried M-22-49

.4 Medical Advisory Committee Minutes – March 17, 2022

Moved by Daniel Richard and seconded by Linda Lacroix

«THAT THE MINUTES FROM THE MARCH 17, 2022 MEDICAL ADVISORY COMMITTEE MEETINGS BE ACCEPTED AS PRESENTED. »

Carried M-22-50

.5 Medical Advisory Committee Recommendations – April 21, 2022

Moved by Julie St. Jacques and seconded by Fern Crepeau

«THAT THE RECOMMENDATIONS ARISING FROM THE MEDICAL ADVISORY COMMITTEE MEETING OF APRIL 21, 2022 BE ACCEPTED AS PRESENTED. »

Carried M-22-51



.6 WNGH Corporate and Professional Staff By-Law Revisions

Cynthia Desormiers presented the suggested changes to the Professional Staff By-Laws. They will be presented and approved at the Medical Staff meeting on June 9th, followed by a special meeting of the Medical Advisory Committee to approve the by-laws. Once approved, the Board of Directors will need to review and approve the professional staff by-laws at a special meeting prior to the AGM on June 13th. A doodle poll will be sent to members to select a time for a brief meeting to do so on June 9th.

Moved by Jamie Restoule and seconded by Linda Lacroix

«WHEREAS THE ADMINISTRATION RECOMMENDS TO THE BOARD OF DIRECTORS PROPOSED AMENDMENTS TO THE WEST NIPISSING GENERAL HOSPITAL CORPORATE BY-LAWS;
AND

WHEREAS THE BOARD OF DIRECTORS RECOMMENDS TO THE WEST NIPISSING GENERAL HOSPITAL CORPORATION THAT THE PROPOSED AMENDMENTS TO THE 2021 CORPORATE BY-LAWS BE APPROVED AS PRESENTED;

LET IT BE THAT THE WNGH CORPORATE BY-LAWS BE APPROVED AS PRESENTED IN EFFECT MAY 9th, 2022. »

Carried M-22-52

.7 Accreditation Governance Standard 7.0-10.5

The group reviewed Governance Standard 7, 8, 9, and 10. Cynthia Desormiers highlighted ways we are currently meeting these standards, and any gaps that may need to be addressed prior to the on-site survey in December 2022.

.8 Accreditation Surveys: Governance, Patient Safety & Your Job

Sandra Lacoursiere presented the results of the accreditation surveys that were completed in 2021. It was noted that yellow and red flags require improvement on our part.

.9 CEO Recruitment Update

Janet Parsons shared that three (3) executive search firms were contacted, and after much discussion, the Executive Committee agreed to hire Waterhouse Executive Search. The decision was made earlier this evening and thus a contract has not yet been finalized/secured.

Additionally, it was noted that two members' terms will be ending in June, including Janet Parsons and Julie St. Jacques. As a result of these two key members, the continuity of the CEO recruitment may be hindered. It is recommended that the Executive Committee acting as the recruitment committee continue to include the Past chair and past treasure for continuity in addition to the prescribed members of the executive committee.

Moved by Linda Lacroix, seconded by Daniel Richard

«THAT THE WNGH BOARD OF DIRECTORS TO CREATE A CEO RECRUITMENT



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COMMITTEE COMPRISED OF THE CHAIR, VICE-CHAIR, TREASURER, PAST CHAIR,
PAST TREASURER, AND THE MEMBER AT LARGE. »

Carried M-22-53

7. Correspondence

- .1 Retirement WN Fire Chief
- .2 NBRHC Received 17 Health Inspection Infractions Since 2020

8. Adjournment

The Meeting Effectiveness Survey will be provided to members via Survey Monkey.

Moved by Jamie Restoule and seconded by Fern Crepeau

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF MAY 9TH, 2022 BE ADJOURNED
AT 20:12 HOURS.»

Carried M-22-54

Janet Parsons, Chair

Amylee Laforest, Recorder