



**BOARD OF DIRECTORS**

**Monday, April 11<sup>th</sup>, 2022 at 18:30 p.m. (Boardroom/Zoom)**

**- MINUTES -**

Present:

Janet Parsons  
Cynthia Desormiers\*  
Sandra Lacoursiere\* (Zoom)  
Fern Crepeau (Zoom)  
Renée Ragnitz  
Linda Lacroix (Zoom)  
Dr. Ben Lalonde (Zoom)  
Leo Malette  
Jamie Restoule (Zoom)  
Eric Stevens (Zoom)  
Daniel Richard  
Chris Wielusiewicz (Zoom)  
Julie St. Jacques (Zoom)  
Neil Fox (Zoom)  
Daniel St. Georges, guest\* (Zoom)

Regrets:

Dr. Klère Bourgault  
Dr. Yves Vaillancourt

**1. Call to Order**

The meeting was called to order at 18:32 hours.

**2. Education Session – Laboratory**

Janice Thompson, Charge Technologist, provided an overview of the laboratory department. The informative presentation detailed role and purpose of the various specialties/areas within the laboratory.

**3. Declaration of Conflict of Interest / Declaration of Pecuniary Interest**

No conflicts of interest or pecuniary interest were declared.

**4. Approval of Consent Agenda**

Moved by Leo Malette and seconded by Renée Ragnitz

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF APRIL 11<sup>th</sup>, 2022, INCLUDING MINUTES, REPORTS AND RECOMMENDATIONS BE ACCEPTED AS PRESENTED,

**WITH THE FOLLOWING ITEMS:**

- .1 PRESIDENT & CEO NEWSLETTER – APRIL 2022
- .2 BOARD OF DIRECTORS MEETING MINUTES – MARCH 14, 2022
- .3 FINANCE & AUDIT COMMITTEE MEETING – FEBRUARY 22, 2022
- .4 HEALTH CARE QUALITY MINUTES – DECEMBER 13, 2021
- .5 ETHICS COMMITTEE MINUTES – NOVEMBER 8, 2021
- .6 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES **-NONE-**
- .7 WNGH FOUNDATION BOARD MINUTES – FEBRUARY 8, 2022
- .8 BOARD MEETING EVALUATION RESULTS – MARCH 14, 2022. »

**Carried M-22-32**



## 5. Approval of Regular Agenda

Moved by Julie St. Jacques and seconded by Chris Wielusiewicz

«THAT REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF APRIL 11<sup>TH</sup>, 2022 BE ACCEPTED AS PRESENTED. »

**Carried M-22-33**

## 6. Regular Agenda

### .1 President & CEO Update

Cynthia Desormiers provided the group with an overview of ongoing hospital business. It was noted that there are currently two COVID-19 outbreaks at WNGH. The first in the LTC unit with a total of 8 residents testing positive, two are still currently in isolation. This outbreak should be declared over as of April 16<sup>th</sup>. Late Friday afternoon, an outbreak was declared in the Complex Continuing Care unit with 6 patients and 4 staff members testing positive. It is noted that these outbreaks are a result of the loosening of restrictions in the community. The hospital is currently closed to visitors and caregivers, with the exception of true end-of-life patients. Ministry directives mandate that one (1) caregiver be permitted in LTC.

At the end of March, there were 19 staff members off due to COVID-19. There are currently 15 who remain off and are expected to return over the next week to 10 days. This is causing significant struggles with staffing, and as a result, we are looking at closing certain services in order to redeploy staff to other areas.

Overall, there has been a 30% increase in hospitalizations province-wide. We are seeing higher positivity rates and our waste water levels are higher than they have been since the start of the pandemic.

We had a Code White incident on April 2 resulting in an injured staff due to the response processes not having aligned properly. It was noted that we have been doing table-top exercises to practice the code drills, instead of real-time exercises, and this seems to be creating confusion for new staff who aren't fully aware of the processes.

Cynthia Desormiers noted that Sault Area Hospital has joined Meditech Expanse. As a result of the delay in joining, there will likely be delays in going live. Working groups have been set up and we continue to work toward launching.

### .2 Chief of Staff Report

Dr. Ben Lalonde highlighted that there will be some changes in the medical staff leadership positions. Dr. Yves Vaillancourt will be the new President of the Medical Staff and Dr. Steve McLeod will be the Vice-President. Dr. Vaillancourt will also be stepping down as Chief of the Emergency Department, and Dr. Steve McLeod will be taking over.

There continues to be challenges with scheduling as a result of the FHT having changed their privileges from active/associate to courtesy.

### .3 Credentials Committee Minutes – February 17, 2022

Moved by Fern Crepeau and seconded by Linda Lacroix



Hôpital général de Nipissing Ouest

West Nipissing General Hospital

725, chemin Coursol Road, Sturgeon Falls, ON P2B 2Y6  
TEL: (705) 753-3110 • FAX: (705) 753-0210

«THAT THE MINUTES FROM THE FEBRUARY 17<sup>TH</sup>, 2022 CREDENTIALS COMMITTEE MEETINGS BE ACCEPTED AS PRESENTED. »

**Carried M-22-34**

.4 Medical Advisory Committee Minutes – February 17, 2022

Moved by Neil Fox and seconded by Chris Wielusiewicz

«THAT THE MINUTES FROM THE FEBRUARY 17, 2022 MEDICAL ADVISORY COMMITTEE MEETINGS BE ACCEPTED AS PRESENTED. »

**Carried M-22-35**

.5 Medical Advisory Committee Recommendations – March 17, 2022

It was noted some of the individuals will be brought back next month as result of a request to change their privileges category.

Moved by Eric Stevens and seconded by Daniel Richard

«THAT THE RECOMMENDATIONS ARISING FROM THE MEDICAL ADVISORY COMMITTEE MEETING OF MARCH 17, 2022 BE ACCEPTED AS PRESENTED. »

**Carried M-22-36**

.6 Credentialing & Privileges Briefing Note

A briefing noted detailing the credentialing and privileges process was included in members' packages for review. Cynthia Desormiers presented detailed information on the Board's role and responsibilities when it comes to credentialing physicians.

.7 HHR Challenges & Recruitment Briefing Note

A briefing note explaining ongoing health human resources challenges WNGH is experiencing was included in members' packages for review. Cynthia Desormiers explained that as we move forward into a recovery phase, measures are being implemented to mitigate these challenges. This includes restarting many initiatives that were paused at the beginning of the pandemic, such as high school students shadowing, post-secondary learners and students, medical learner placements, and job fairs.

The group discussed how recruitment should be a community effort as it directly impacts economic development and the community at whole. Members expressed interest in hosting a recruitment brainstorming session to further develop this idea.

.8 Annual Business Plan

Neil Fox suggested that this plan could be a beneficial PR/Marketing tool as it is a great way to focus on the positives at the hospital. A discussion was had on how to disseminate it to the community. We will post it on our website to begin with.

Moved by Julie St. Jacques, seconded by Fern Crepeau

«THAT THE 2022-2023 ANNUAL BUSINESS PLAN FOR THE WEST NIPISSING GENERAL HOSPITAL BE ACCEPTED AS PRESENTED. »

**Carried M-22-37**

.9 Audit Services RFP

Daniel St. Georges noted that the RFP for the audit services was issues in November 2021 with 6 interested firms. There were two (2) submissions to this RFP. The evaluation



summary was included in members' packages.

Moved by Neil Fox, seconded by Daniel Richard

«THAT THE WNGH BOARD OF DIRECTORS APPROVE BDO CANADA LLP AS THE SUCCESSFUL PROPONENT FOR AUDIT SERVICES FOR THE WEST NIPISSING GENERAL HOSPITAL FOR A THREE PLUS TWO YEAR TERM. »

**Carried M-22-38**

.10 Grievances Update

An updated list of grievances was included in members' packages for review.

.11 Quality & Risk Management Issues – January to December 2021

Sandra Lacoursiere presented the 2021 annual reports on Critical Incidents, Sentinel Events, Medication Incidents, and Falls report, as well as provided an overview of their corresponding quality improvement plans.

.12 2020-2024 NE Regional Cancer Plan

The 2020-2024 North East Regional Cancer Plan was included in members' packages for review. Cynthia Desormiers noted that WNGH is a satellite site of the Northeast Cancer Centre.

.13 iSecurity Funding

Cynthia Desormiers informed the group that we will be receiving funding for iSecurity through the North Eastern RSOC Ransomware Defence Funding.

## 7. Correspondence

.1 2022/2023 OHA Membership Renewal

.2 Establishment of a Second Ontario Health Region in Northern Ontario

.3 Removal of Crisis Designation

## 8. Closed Session

Moved by Linda Lacroix, seconded by Jamie Restoule

«THAT THE BOARD OF DIRECTORS ADJOURN THE OPEN SESSION FOR APRIL 11, 2022 AND MOVE INTO A CLOSED SESSION AT 20:25 HOURS. »

**Carried M-22-39**

## 9. Adjournment

The Meeting Effectiveness Survey will be provided to members via Survey Monkey.

Moved by Neil Fox and seconded by Renee Ragnitz

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF APRIL 11<sup>TH</sup>, 2022 BE ADJOURNED AT 21:20 HOURS.»

**Carried M-22-46**

---

Janet Parsons, Chair

---

Amylee Laforest, Recorder