



Hôpital général de Nipissing Ouest

West Nipissing General Hospital

725, chemin Coursol Road, Sturgeon Falls, ON P2B 2Y6
TEL: (705) 753-3110 • FAX: (705) 753-0210

BOARD OF DIRECTORS

Monday, February 7th, 2022 at 18:00 p.m. (Zoom)

- MINUTES -

Present:

Janet Parsons
Jamie Restoule
Cynthia Desormiers*
Sandra Lacoursiere*
Fern Crepeau
Renée Ragnitz
Linda Lacroix
Dr. Ben Lalonde
Daniel Richard
Chris Wielusiewicz
Julie St. Jacques
Dr. Klère Bourgault
Dr. Yves Vaillancourt
Eric Stevens
Daniel St. Georges, guest*
Karima Kanani, guest

Regrets:

Leo Malette
Neil Fox

1. Call to Order

The meeting was called to order at 18:02 hours.

2. Education Session – Review of WNGH Corporate & Professional Staff Bylaws

Karima Kanani from Miller Thompson provided a review of the WNGH Corporate & Professional Staff Bylaws to align with the Ontario Non-Profit Corporations Act and current modeling of hospital bylaws.

3. Declaration of Conflict of Interest / Declaration of Pecuniary Interest

No conflicts of interest or pecuniary interest were declared.

4. Approval of Consent Agenda

Moved by Daniel Richard and seconded by Fern Crepeau

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF FEBRUARY 7th, 2022, INCLUDING MINUTES, REPORTS AND RECOMMENDATIONS BE ACCEPTED AS PRESENTED,

WITH THE FOLLOWING ITEMS:

- .1 PRESIDENT & CEO NEWSLETTER – FEBRUARY 2022
- .2 BOARD OF DIRECTORS MEETING MINUTES – DECEMBER 13, 2021
- .3 FINANCE & AUDIT COMMITTEE MEETING – NOVEMBER 23, 2021
- .4 HEALTH CARE QUALITY MINUTES **-NONE-**
- .5 ETHICS COMMITTEE MINUTES **-NONE-**
- .6 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES **-NONE-**
- .7 WNGH FOUNDATION BOARD MINUTES **-NONE-**
- .8 BOARD MEETING EVALUATION RESULTS – DECEMBER 13, 2021. »

Carried M-22-01



5. Approval of Regular Agenda

Moved by Julie St. Jacques and seconded by Linda Lacroix

«THAT REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF FEBRUARY 7TH, 2022 BE ACCEPTED AS PRESENTED. »

Carried M-22-02

6. Regular Agenda

.1 President & CEO Update

Cynthia Desormiers provided the group with an overview of ongoing hospital business. It was noted that with Arlene Lesenke's resignation, Sandra Lacoursiere has returned as Interim CNO while we recruit a permanent replacement.

On January 26, 2022, a COVID-19 outbreak was declared in the WNGH Nursing Care Unit in consultation with the North Bay Parry Sound District Health Unit. Enhanced measures including enhanced cleaning, increased testing for staff, mandatory PPE were implemented. Effective February 7, 2022, the outbreak was declared over. We have implemented enhanced surveillance testing for all admitted patients. Currently all admitted patients will receive a PCR test prior to admission and on day 3 of their admission. The staff and physicians did amazing to curb the spread of the virus.

The Recruitment & Retention Committee met on February 1, 2022 to discuss the health human resources crisis the community is facing, as well as strategies to work with our community partners, including NOSM, to recruit and retain physicians in the community. Our next meeting is scheduled for March 2022.

It was also noted that we received approval for our Lost Revenue throughout COVID-19, as well as additional containment funding for LTC.

.2 Chief of Staff Report

Dr. Ben Lalonde noted that the Medical Staff have been involved in the discussions surrounding health human resources. It was noted that we continue to rely on locum coverage in the Emergency Department, as well as for hospitalist on the Nursing Care Unit. We are in the midst of credentialing season and anticipate to see renewals from all current staff.

Dr. Ben Lalonde extended kudos to the WNGH team for all their hard work during the COVID-19 outbreak.

.3 Credentials Committee Minutes – November 18 & December 16, 2021

Moved by Jamie Restoule and seconded by Renée Ragnitz

«THAT THE MINUTES FROM THE NOVEMBER 18 AND DECEMBER 16, 2021 CREDENTIALS COMMITTEE MEETINGS BE ACCEPTED AS PRESENTED. »

Carried M-22-03

.4 Medical Advisory Committee Minutes – November 18 & December 16, 2021

Moved by Chris Wielusiewicz and seconded by Daniel Richard

«THAT THE MINUTES FROM THE NOVEMBER 18 AND DECEMBER 16, 2021 MEDICAL ADVISORY COMMITTEE MEETINGS BE ACCEPTED AS PRESENTED. »



Carried M-22-04

.5 Medical Advisory Committee Recommendations – January 10, 2022

Moved by Fern Crepeau and seconded by Renee Ragnitz

«THAT THE RECOMMENDATIONS ARISING FROM THE MEDICAL ADVISORY COMMITTEE MEETING OF JANUARY 10, 2022 BE ACCEPTED AS PRESENTED. »

Carried M-22-05

.6 Meditech Expanse

Cynthia Desormiers shared that we signed off on all One Initiative Agreements on January 31, 2022. It was noted that agreements are pending from Sault Area Hospital. A letter from Brian Ktytor, Chief Regional Officer of Ontario Health North was included in members' packages for information sharing purposes. The letter notes that the proposal and notice of voluntary integration to form a shared service organization (ONE Health Information Technology Services) was reviewed by Ontario Health and the Ontario Health Board of Directors passed a resolution supporting the proposal as outlined.

It was noted that superusers are being created and beginning to work on implementing modules. The go-live date is set for 2023.

.7 HR Update

A memo from Cynthia Desormiers detailing current temporary and permanent changes to the organizational structure was included in members' packages for review. Cynthia Desormiers explained the changes are a result of a resignation and some internal moves. It was noted that we continue to recruit an Infection Prevention and Control Manager and a Chief Nursing Officer.

.8 Board Goals & Objectives 2022-2023

Moved by Jamie Restoule and seconded by Eric Stevens

«THAT THE BOARD OF DIRECTORS GOALS & OBJECTIVES FOR 2022-2023 BE ACCEPTED AS PRESENTED. »

Carried M-22-06

.9 TGLN Statistical Report

Sandra Lacoursiere presented the statistical report from Trillium Gift of Life Network. It was noted that we strive for 100% compliance, however, with such a small amount of deaths, any death that goes unreported really affects our stats.

April is Organ Donor month. We will work to promote organ donation throughout the month in hospital and on our social channels.

.10 LSAA Attestation

Moved by Fern Crepeau and seconded by Julie St. Jacques

«THE WEST NIPISSING GENERAL HOSPITAL BOARD OF DIRECTORS APPROVES THE DECLARATION OF COMPLIANCE ISSUED PURSUANT TO THE LONG-TERM CARE SERVICE ACCOUNTABILITY AGREEMENT FOR THE PERIOD OF JANUARY 1, 2021 TO DECEMBER 31, 2021. »

Carried M-22-07



7. Policy Review

.1 Board Evaluation #730-76

Moved by Linda Lacroix and seconded by Jamie Restoule

«THAT THE BOARD EVALUATION POLICY #730-76 BE ACCEPTED AS PRESENTED.
»

Carried M-22-08

.2 Chief of Staff Performance Evaluation #730-04

Moved by Renee Ragnitz and seconded by Chris Wielusiewicz

«THAT THE CHIEF OF STAFF PERFORMANCE EVALUATION POLICY #730-04 BE
ACCEPTED AS PRESENTED. »

Carried M-22-09

.3 Executive Compensation Pay for Performance #730-40

Moved by Julie St. Jacques and seconded by Daniel Richard

«THAT THE EXECUTIVE COMPENSATION PAY FOR PERFORMANCE POLICY #730-
40 BE ACCEPTED AS PRESENTED. »

Carried M-22-10

.4 Glossary of Terms #730-81

Moved by Eric Stevens and seconded by Fern Crepeau

«THAT THE GLOSSARY OF TERMS #730-81 BE ACCEPTED AS PRESENTED. »

Carried M-22-11

.5 Terms and Acronyms #730-82

Moved by Linda Lacroix and seconded by Renee Ragnitz

«THAT THE TERMS AND ACRONYMS #730-82 BE ACCEPTED AS PRESENTED. »

Carried M-22-12

8. Correspondence

.1 Shout out on Facebook

.2 Oncology Donation

.3 Paramedic Services

9. Closed Session

Moved by Daniel Richard and seconded by Eric Stevens

«THAT THE BOARD OF DIRECTORS ADJOURN THE OPEN SESSION FOR FEBRUARY 7,
2022 AND MOVE INTO A CLOSED SESSION AT 20:22 HOURS. »

Carried M-22-13

10. Adjournment

The Meeting Effectiveness Survey will be provided to members via Survey Monkey.

Moved by Fern Crepeau and seconded by Linda Lacroix

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF FEBRUARY 7TH, 2022 BE
ADJOURNED AT 20:58 HOURS.»

Carried M-22-19



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Janet Parsons, Chair

Amylee Laforest, Recorder