



BOARD OF DIRECTORS

Monday, November 8th, 2021 at 18:30 p.m. (Zoom)

- MINUTES -

Present:

Janet Parsons
Julie St. Jacques
Jamie Restoule
Cynthia Desormiers*
Arlene Lesenke*
Fern Crepeau
Leo Malette
Neil Fox
Renée Ragnitz
Daniel St. Georges, guest*

Regrets:

Linda Lacroix
Dr. Ben Lalonde
Dr. Klère Bourgault
Dr. Yves Vaillancourt
Daniel Richard
Eric Stevens

1. Call to Order

The meeting was called to order at 18:37 hours.

2. Education Session – Alliance Centre

Lynn Perreault provided the group with an overview of the Alliance Centre programs and services.

3. Declaration of Conflict of Interest / Declaration of Pecuniary Interest

No conflicts of interest or pecuniary interest were declared.

4. Approval of Consent Agenda

Moved by Fernand Crepeau and seconded by Leo Malette

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF NOVEMBER 8th, 2021, INCLUDING MINUTES, REPORTS AND RECOMMENDATIONS BE ACCEPTED AS PRESENTED,

WITH THE FOLLOWING ITEMS:

- .1 PRESIDENT & CEO NEWSLETTER – NOVEMBER 2021
- .2 BOARD OF DIRECTORS MEETING MINUTES – OCTOBER 8, 2021
- .3 FINANCE & AUDIT COMMITTEE MEETING – SEPTEMBER 28, 2021
- .4 HEALTH CARE QUALITY MINUTES **-NONE-**
- .5 ETHICS COMMITTEE MINUTES – SEPTEMBER 13, 2021
- .6 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES **-NONE-**
- .7 WNGH FOUNDATION BOARD MINUTES – SEPTEMBER 14, 2021
- .8 BOARD MEETING EVALUATION RESULTS – OCTOBER 18, 2021. »

Carried M-21-120

5. Approval of Regular Agenda

Moved by Renée Ragnitz and seconded by Julie St. Jacques

«THAT REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF NOVEMBER 8th, 2021 BE ACCEPTED AS PRESENTED. »

Carried M-21-121



6. Regular Agenda

.1 President & CEO Update

Cynthia Desormiers shared that over the last three weeks a group of members including herself, Linda Lacroix, Fern Crepeau, Renée Ragnitz, Janet Parsons and Amylee Laforest attended the OHA's Governance Essentials for New Directors education sessions. The focus of the sessions was on the board's role and responsibilities, and upcoming changes as a result of new Ontario Not-for-Profit Corporations Act, which came into effect on October 19, 2021.

It was also noted that LTC staff must submit proof of COVID-19 vaccine by November 15, 2021, and all other hospital staff must submit proof of COVID-19 vaccination by December 1, 2021. This means that unvaccinated staff, without an approved medical exemption, will be placed on an unpaid LOA effective November 15, 2021 (LTC) or December 1, 2021 (other staff).

Health human resources and staffing and recruitment issues are ongoing. A Fiscal Advisory Committee will be meeting to further discuss these issues on November 30, 2021.

.2 Chief of Staff Report

It was noted that Dr. Sarita Verma and her team from NOSM was on-site today for an engagement session with our medical staff. NOSM is hoping to evolve into a stand-alone medical university in Canada. Recruiting learners and applicants from Northern Ontario is integral to the future of healthcare in the North, and as such NOSM is hoping to revamp its admission program to ensure that a proportion of applicants are from the North.

Cynthia Desormiers shared that Dr. Gordon Ferguson has retired, and we are currently recruiting an LTC Co-Medical Director.

.3 Credentials Committee Minutes – September 16, 2021

Moved by Fern Crepeau and seconded by Renee Ragnitz

«THAT THE MINUTES FROM THE SEPTEMBER 16, 2021 CREDENTIALS COMMITTEE MEETINGS BE ACCEPTED AS PRESENTED. »

Carried M-21-122

.4 Medical Advisory Committee Minutes – September 16, 2021

Moved by Jamie Restoule and seconded by Leo Malette

«THAT THE MINUTES FROM THE SEPTEMBER 16, 2021 MEDICAL ADVISORY COMMITTEE MEETINGS BE ACCEPTED AS PRESENTED. »

Carried M-21-123

.5 Medical Advisory Committee Recommendations – October 21, 2021

Moved by Julie St. Jacques and seconded by Renée Ragnitz

«THAT THE RECOMMENDATIONS ARISING FROM THE MEDICAL ADVISORY COMMITTEE MEETING OF OCTOBER 21, 2021 BE ACCEPTED AS PRESENTED. »

Carried M-21-124

.6 COVID-19 Mandatory Vaccine Update

It was noted that we will begin administering the booster doses as soon as we receive



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them. Arlene Lesenke noted that we anticipate 8 staff members will be on leave from the LTC unit as of November 15, and one staff from the hospital will be placed on LOA. There are approximately 30 staff members who are currently on sick LOAs who will be asked about their vaccine status upon their return.

.7 Accreditation Standards (1.1-1.6 & 2.1-2.11) and Functioning Tool Survey

Members were reminded to complete the Governance Functioning Tool Survey. Cynthia Desormiers will confirm with Sandra Lacoursiere the number of surveys that have been completed. The group reviewed the Governance Standards #1 and #2. It was noted that we need to work to enhance the role of patients and families in their care/treatment plans. Patient stories, whether positive or negative, allow us to bring forward improvements.

It was noted that the Health Care Quality Committee meeting minutes will need to be brought down from the consent agenda and be a standing item on the regular agenda.

.8 Crisis Designation (LTC Admits)

Home and Community Care Support Services-North East has provided a crisis priority to our hospital for eligible, in-patient applicants for long-term care homes who are unable to transition to other post-acute destinations. It was noted that the prioritization of ALC-LTC applicants will be for the period of November 1, 2021 until December 31, 2021.

.9 Home-Level Allocation for Increasing Direct Care Time for Residents

A letter detailing the home level allocations we will receive for this fiscal year in order to increase the average hours of direct care to three hours per resident, per day by the end of the fiscal year. It was noted this will be added to our base funding. At this time, we aren't sure whether the funding will be for 36 beds or the full number of licensed beds. This will require us to increase staffing levels, and as such we will need to figure out our health human resources before being able to increase the hours accordingly.

.10 Risk Registry Report

Julie St. Jacques reviewed the Risk Registry Report with the group. It was noted that this report is reviewed quarterly at the Finance & Audit Committee.

Moved by Renée Ragnitz and seconded by Fern Crepeau

«THAT THE WEST NIPISSING GENERAL HOSPITAL BOARD OF DIRECTORS
APPROVES THE RISK REGISTRY REPORT. »

Carrie M-21-125

.11 Executive & Board Travel Expenses

Moved by Renée Ragnitz and seconded by Fern Crepeau

«THAT THE BOARD OF DIRECTORS, IN COMPLIANCE WITH THE BROADER
PUBLIC SECTOR ACCOUNTABILITY ACT (BPSAA), 2010, ATTESTS TO THE
ACCURACY OF THE REPORT OF EXPENSE CLAIMS OF THE BOARD MEMBERS
AND SENIOR MANAGERS FOR THE CONSOLIDATION PERIOD OF APRIL 1ST, 2021
TO SEPTEMBER 30TH, 2021 AND AUTHORIZES FOR THE REPORT TO BE POSTED
ON ITS PUBLIC WEBSITE. »

Carried M-21-126



.12 Grievances Update

An updated list of grievances was included in members' packages for review.

.13 February Meeting Date (February 7, 2022)

Cynthia Desormiers shared that she will be on vacation the week of the normal Board meeting in February, and as result is looking to reschedule the meeting. It was noted that the following Monday is Family Day, and so the group unanimously agreed to move the February meeting to February 7, 2022.

.14 MSAA, LSAA, CAPS

There are no updates on the M-SAA, L-SAA, CAPS agreements at this time.

7. Policy Review

.1 Removal of a Director #730-28

Moved by Julie St. Jacques and seconded by Jamie Restoule

«THAT THE REMOVAL OF A DIRECTOR POLICY #730-28 BE ACCEPTED AS PRESENTED. »

Carried M-21-127

.2 Board of Director Role #730-34

Moved by Neil Fox and seconded by Fern Crepeau

«THAT THE BOARD OF DIRECTOR ROLE POLICY #730-34 BE ACCEPTED AS PRESENTED. »

Carried M-21-128

.3 Veteran Parking #730-74

Moved by Leo Malette and seconded by Julie St. Jacques

«THAT THE VETERAN PARKING POLICY #730-74 BE ACCEPTED AS PRESENTED. »

Carried M-21-129

.4 Physician Assistant Agreement #730-75

Moved by Renée Ragnitz and seconded by Neil Fox

«THAT THE PHYSICIAN ASSISTANT AGREEMENT POLICY #730-75 BE ACCEPTED AS PRESENTED. »

Carried M-21-130

8. Correspondence

.1 Thank You Card – G. Beaudry

9. Adjournment

The Meeting Effectiveness Survey will be provided to members via Survey Monkey.

Moved by Jamie Restoule and seconded by Julie St. Jacques

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF NOVEMBER 8TH, 2021 BE ADJOURNED AT 20:29 HOURS.»

Carried M-21-131