



Hôpital général de Nipissing Ouest

West Nipissing General Hospital

725, chemin Coursol Road, Sturgeon Falls, ON P2B 2Y6
TEL: (705) 753-3110 • FAX: (705) 753-0210

BOARD OF DIRECTORS

Monday, June 14th, 2021 at 16:00 p.m. (Zoom)

- MINUTES -

Present:

Collin Bourgeois
Cynthia Désormiers*
Eric Stevens
Janet Parsons
Dr. Ben Lalonde
Arlene Lesenke*
Jamie Restoule
Howard Longfellow
Renée Ragnitz
Robert Pilon
Julie St. Jacques
Dr. Yves Vaillancourt
Dan St. Georges, guest*

Regrets:

Daniel Richard
Leo Malette
Mary Willemssen

1. Call to Order

The meeting was called to order at 16:10 hours by the Chair.

2. Education Session -NONE-

3. Declaration of Conflict of Interest / Declaration of Pecuniary Interest

No conflicts were declared.

4. Approval of Consent Agenda

Moved by Janet Parsons and seconded by Jamie Restoule

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF JUNE 14th, 2021, INCLUDING MINUTES, REPORTS AND RECOMMENDATIONS BE ACCEPTED AS PRESENTED,

WITH THE FOLLOWING ITEMS:

- .1 PRESIDENT & CEO NEWSLETTER – JUNE 2021
- .2 BOARD OF DIRECTORS MEETING MINUTES – MAY 10, 2021
- .3 FINANCE & AUDIT COMMITTEE MEETING **-NONE-**
- .4 HEALTH CARE QUALITY MINUTES **-NONE-**
- .5 ETHICS COMMITTEE MINUTES **-NONE-**
- .6 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES – NOVEMBER 24, 2021
- .7 WNGH FOUNDATION BOARD MINUTES - MAY 11, 2021
- .8 BOARD MEETING EVALUATION RESULTS – MAY 10, 2021. »

Carried M-21-68

5. Approval of Regular Agenda



Moved by Julie St. Jacques and seconded by Renée Ragnitz
«THAT REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF JUNE 14TH,
2021 BE ACCEPTED AS PRESENTED. »

Carried M-21-69

Regular Agenda

.1 Chief of Staff Report

Dr. Ben Lalonde provided an overview of medical staff activities. It was noted that we have 100% compliance among the medical staff for COVID-19 vaccines. We have seen an increase in hospitalist coverage. However, we continue to struggle with in-patient coverage as a lot of our family physicians aren't comfortable providing Emergency Department backup.

It was noted that there has been a lot of interest from physicians to partner on the Quality Improvement project for the CPSO to maintain physician competency.

.2 Credentials Committee Minutes – April 15, 2021

Moved by Eric Stevens and seconded by Howie Longfellow

«THAT THE MINUTES FROM THE APRIL 15, 2021 CREDENTIALS COMMITTEE MEETINGS BE ACCEPTED AS PRESENTED. »

Carried M-21-70

.3 Medical Advisory Committee Minutes – April 15, 2021

Dr. Lalonde provided members with clarification on the Ketamine Infusion Clinic. It was noted that the service area would depend largely on the need. The clinic would remain local to ensure we have the capacity to run it properly. The clinic will be trialed and then evaluated every 6 months to ensure effectiveness and our ability to maintain capacity.

The Telestroke is in progress and Dr. Yves Vaillancourt remains the lead.

Moved by Julie St. Jacques and seconded by Robert Pilon

«THAT THE MINUTES FROM THE APRIL 15, 2021 MEDICAL ADVISORY COMMITTEE MEETINGS BE ACCEPTED AS PRESENTED. »

Carried M-21-71

.4 Medical Advisory Committee Recommendations – May 20, 2021

Moved by Renée Ragnitz and seconded by Jamie Restoule

«THAT THE RECOMMENDATIONS ARISING FROM THE MEDICAL ADVISORY COMMITTEE MEETING OF MAY 20, 2021 BE ACCEPTED AS PRESENTED. »

Carried M-21-72

.5 AG Special Report on Pandemic and Response in LTC

The Special Report on Pandemic Readiness and Response in Long-Term Care from the Office of the Auditor General of Ontario was included in members' packages for review and discussion purposes. The report highlighted the fact that overall, the Ministry of Long-Term Care and the long-term care homes were not sufficiently positioned, prepared or equipped to respond to the issues created by the pandemic in an effective and expedient way.



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.6 LTC Inspection Appeal Decision

The amended copy of the Ministry of Long-Term Care Inspection Report was included in members' packages. Cynthia Desormiers noted that the appeal that was submitted in response to the findings of a recent Ministry inspection resulted in the orders being rescinded to reflect the director's review.

.7 Audit Report

The Audit Report will be presented by Dean Decaire from BDO at the AGM. It was noted that a follow up meeting will be set up with Dean Decaire and the finance team to further discuss this year's audit. The Chair of the Finance & Audit Committee will be invited to the meeting as well.

.8 Appointment of Auditors

Moved by Robert Pilon and seconded by Julie St. Jacques

«THE FINANCE AND AUDIT COMMITTEE RECOMMENDS THAT THE WEST NIPISSING GENERAL HOSPITAL BOARD OF DIRECTORS APPOINT BDO CANADA LLP AS THE ACCOUNTING FIRM OF THE CORPORATION TO HOLD OFFICE UNTIL THE CLOSE OF THE NEXT ANNUAL GENERAL MEETING OF THE WEST NIPISSING GENERAL HOSPITAL. »

Carried M-21-73

.9 BPSAA Public Reporting & Attestation

Moved by Howie Longfellow and seconded by Eric Stevens

«WHEREAS THE FINANCE AND AUDIT COMMITTEE HAS REVIEWED THE REPORT OF THE USE OF CONSULTANTS BY THE WEST NIPISSING GENERAL HOSPITAL FOR THE PERIOD OF APRIL 1ST, 2020 TO MARCH 31ST, 2021,

LET IT BE RESOLVED THAT THE BOARD OF DIRECTORS APPROVES THE ATTESTATION PREPARED IN ACCORDANCE WITH THE BROADER PUBLIC SECTOR ACCOUNTABILITY ACT, 2010 (BPSAA) AND BASED ON THE USE OF CONSULTANTS REPORT FOR THE PERIOD OF APRIL 1ST, 2020 TO MARCH 31ST, 2021 AND AUTHORIZES THE REPORT TO BE POSTED ON ITS PUBLIC WEBSITE. »

Carried M-21-74

Moved by Renée Ragnitz and seconded by Janet Parsons

«THAT THE BOARD OF DIRECTORS, IN COMPLIANCE WITH THE BROADER PUBLIC SECTOR ACCOUNTABILITY ACT (BPSAA), 2010, ATTESTS TO THE ACCURACY OF THE REPORT OF EXPENSE CLAIMS OF THE BOARD MEMBERS AND SENIOR MANAGERS FOR THE CONSOLIDATION PERIOD OF OCTOBER 1ST, 2020 TO MARCH 31ST, 2021 AND AUTHORIZES THE REPORT TO BE POSTED ON ITS PUBLIC WEBSITE. »

Carried M-21-75

.10 Regular Director Declaration & Consent / Conflict of Interest / Confidentiality

These forms will be sent via email to all members to sign and return via email or return to



the hospital.

.11 COVID-19 Update

It was noted that we continue to focus on operating the assessment centre and community vaccine clinics. Conversations continue to surround the re-opening and what it means to be fully vaccinated.

.12 Policy Review

1. Meeting Without Management #730-52

Moved by Jamie Restoule and seconded by Janet Parsons

«THAT THE MEETING WITHOUT MANAGEMENT POLICY #730-53 BE ACCEPTED AS PRESENTED. »

Carried M-21-76

2. Social Host Liability #730-53

Moved by Renée Ragnitz and seconded by Julie St. Jacques

«THAT THE SOCIAL HOST LIABILITY #730-53 BE ACCEPTED AS AMENDED. »

Carried M-21-77

3. Guidelines for the Selection of Directors – Appendix #730-19

Moved by Howie Longfellow and seconded by Eric Stevens

«THAT THE GUIDELINES FOR THE SELECTION OF DIRECTORS APPENDX BE ACCEPTED AS PRESENTED. »

Carried M-21-78

4. Confidentiality Acknowledgement Form – Appendix #730-25

Moved by Robert Pilon and seconded by Julie St. Jacques

«THAT THE CONFIDENTIALITY ACKNOWLEDGEMENT FORM APPENDIX#730-25 BE ACCEPTED AS AMENDED. »

Carried M-21-79

6. Adjournment

The Meeting Effectiveness Survey will be provided to members via Survey Monkey.

Moved by Jamie Restoule and seconded by Howie Longfellow

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF JUNE 14TH, 2021 BE ADJOURNED AT 16:57 HOURS.»

Carried M-21-80

Chair

Amylee Laforest, Recorder