



BOARD OF DIRECTORS

Monday, May 10th, 2021 at 18:30 p.m. (Zoom)

- MINUTES -

Present:

Collin Bourgeois
Cynthia Désormiers*
Eric Stevens
Janet Parsons
Dr. Ben Lalonde (left @ 18:56)
Arlene Lesenke*
Jamie Restoule
Howard Longfellow
Renée Ragnitz
Robert Pilon
Daniel Richard
Julie St. Jacques
Leo Malette
Dr. Yves Vaillancourt
Dan St. Georges, guest*

Regrets:

Mary Willemsen

Guest : Linda Lacroix

1. Call to Order

The meeting was called to order at 18:32 hours by the Chair.

The Board of Directors acknowledged that it is National Nurses Week, and expressed their gratitude and appreciation for the dedicated nurses at WNGH.

2. Education Session -NONE-

3. Declaration of Conflict of Interest / Declaration of Pecuniary Interest

No conflicts were declared.

4. Approval of Consent Agenda

Moved by Jamie Restoule and seconded by Renée Ragnitz

« THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF MAY 10TH, 2021, INCLUDING MINUTES, REPORTS AND RECOMMENDATIONS BE ACCEPTED AS PRESENTED,

WITH THE FOLLOWING ITEMS:

- .1 PRESIDENT & CEO NEWSLETTER – MAY 2021
- .2 BOARD OF DIRECTORS MEETING MINUTES – APRIL 12, 2021
- .3 FINANCE & AUDIT COMMITTEE MEETING -NONE-
- .4 HEALTH CARE QUALITY MINUTES -NONE-
- .5 ETHICS COMMITTEE MINUTES -NONE-
- .6 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES -NONE-
- .7 WNGH FOUNDATION BOARD MINUTES - MARCH 9, 2021
- .8 BOARD MEETING EVALUATION RESULTS – APRIL 12, 2021. »

Carried M-21-57



5. Approval of Regular Agenda

Moved by Julie St. Jacques and seconded by Robert Pilon

«THAT REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF MAY 10TH, 2021 BE ACCEPTED AS PRESENTED. »

Carried M-21-58

Regular Agenda

.1 Chief of Staff Report

Dr. Ben Lalonde noted that hospitalist coverage is improving as we have had community physicians return to the hospital to assist with covering the in-patient unit. It was noted that many of our local physicians have decided to partner with WNGH for the Quality Improvement program with CPSO. Our medical staff has been very involved with the vaccine roll out in the community.

.2 Credentials Committee Minutes – March 18, 2021

Moved by Eric Stevens and seconded by Jamie Restoule

«THAT THE MINUTES FROM THE MARCH 18, 2021 CREDENTIALS COMMITTEE MEETINGS BE ACCEPTED AS PRESENTED. »

Carried M-21-59

.3 Medical Advisory Committee Minutes – March 18, 2021

Moved by Renée Ragnitz and seconded by Leo Malette

«THAT THE MINUTES FROM THE MARCH 18, 2021 MEDICAL ADVISORY COMMITTEE MEETINGS BE ACCEPTED AS PRESENTED. »

Carried M-21-60

.4 Medical Advisory Committee Recommendations – April 15, 2021

Moved by Renée Ragnitz and seconded by Robert Pilon

«THAT THE RECOMMENDATIONS ARISING FROM THE MEDICAL ADVISORY COMMITTEE MEETING OF APRIL 15, 2021 BE ACCEPTED AS PRESENTED. »

Carried M-21-61

.5 Accreditation Update

Arlene Lesenke informed members that we are focusing on the three-year review cycle for all hospital policies and procedures, as well as focusing on increasing the completion of patient satisfaction surveys. The nursing management team has divided all the nursing policies to ensure they are reviewed accordingly.

Recruitment and staffing continue to be challenging. We have changed our advertising for recruiting RNs and RPNs. However, we have been successful in hiring quite a few new PSWs.

.6 Corporate & Professional Staff By-Laws

Moved by Daniel Richard and seconded by Julie St. Jacques

«WHEREAS THE ADMINISTRATION RECOMMENDS TO THE BOARD OF DIRECTORS PROPOSED AMENDMENTS TO THE WEST NIPISSING GENERAL HOSPITAL CORPORATE AND PROFESSIONAL STAFF BY-LAWS;
AND



Hôpital général de Nipissing Ouest

West Nipissing General Hospital

725, chemin Coursol Road, Sturgeon Falls, ON P2B 2Y6
TEL: (705) 753-3110 • FAX: (705) 753-0210

WHEREAS THE BOARD OF DIRECTORS RECOMMENDS TO THE WEST NIPISSING GENERAL HOSPITAL CORPORATION THAT THE PROPOSED AMENDMENTS TO THE 2020 CORPORATE AND PROFESSIONAL STAFF BY-LAWS BE APPROVED AS PRESENTED;

LET IT BE THAT THE WNGH CORPORATE AND PROFESSIONAL STAFF BY-LAWS BE APPROVED AS PRESENTED IN EFFECT APRIL 1ST, 2021. »

Carried M-21-62

.7 Insurance Coverage

Cynthia Desormiers noted that our cybersecurity insurance application was submitted last week. We have completed the necessary cybersecurity testing and have submitted the attestation to HSN.

We are still waiting for our complete insurance renewal. Jean-Luc Rivet notified us that there will be a pandemic/COVID-19 coverage exclusion in our new policy.

.8 AGM Date / Corporations Act

It was noted that the regular meeting and AGM are scheduled for June 14th, 2021. The regular meeting will be at 4:00 PM, and the AGM will follow immediately after at 5:30. Members agreed to have the executive members meet in the boardroom to facilitate the signing of all documents.

.9 New Interested Board Member – L. Lacroix

Cynthia Desormiers welcomed Linda Lacroix to the meeting. Linda Lacroix is joining us as she is interested in joining the board of directors.

It was noted that we have received applications from more than one interested candidate. As a result, the Executive Committee will need to meet to review the application and make a recommendation for the successful applicant. An Executive meeting will be scheduled for May 25th, following the Finance & Audit Committee.

.10 Tax Levy (CT Scanner)

Cynthia Desormiers notified members that municipal council has agreed to provide us with \$50,000 instead of issuing the tax levy. Members agreed that a thorough conversation needs to be had with council to ensure that this is relooked at for next year's budget. A letter on behalf of the board of directors should be sent to council to request a meeting to discuss this matter further.

Members were reminded that only the President & CEO and Board Chair are allowed to speak on behalf of the hospital.

.11 FLS Report 2020-2021

The annual FLS report was included in members' packages for review. It was noted that this evaluation allows us to keep our French language designation.

.12 Policy Review

1. Annual Operating Plan #730-47

Moved by Leo Malette and seconded by Daniel Richard



«THAT THE ANNUAL OPERATING PLAN POLICY 370-47 BE ACCEPTED AS PRESENTED. »

Carried M-21-63

2. Disclosure of Hospital Executive Contracts #730-54

Moved by Renée Ragnitz and seconded by Howie Longfellow

«THAT THE DISCLOSURE OF HOSPITAL EXECUTIVE CONTRACTS POLICY #730-54 BE ACCEPTED AS PRESENTED. »

Carried M-21-64

3. Relationship with Nipissing First Nation #730-60

Moved by Eric Stevens and seconded by Jamie Restoule

«THAT THE RELATIONSHIP WITH NIPISSING FIRST NATION POLICY #730-60 BE ACCEPTED AS PRESENTED. »

Carried M-21-65

4. Conflict of Interest #730-65

Moved by Julie St. Jacques and seconded by Janet Parsons

«THAT THE CONFLICT OF INTEREST POLICY #730-65 BE ACCEPTED AS PRESENTED. »

Carried M-21-66

5. Accreditation #730-70

Moved by Leo Malette and seconded by Julie St. Jacques

«THAT THE ACCREDITATION POLICY #730-70 BE ACCEPTED AS PRESENTED. »

Carried M-21-67

6. Patient and Family Centered Care #730-73

Moved by Jamie Restoule and seconded by Renée Ragnitz

«THAT THE PATIENT AND FAMILY CENTERED CARE POLICY #730-73 BE ACCEPTED AS PRESENTED. »

Carried M-21-68

6. Adjournment

Cynthia Desormiers informed members that we have received direction to begin administering second doses. The 16 week interval between doses is being shortened. We will crunch the numbers in order to start vaccinating our highest priority healthcare workers in the coming weeks.

Community vaccine clinics are now open to the 40-50 age bracket. There continues to be an increased capacity to vaccinate.

The Meeting Effectiveness Survey will be provided to members via Survey Monkey.

Moved by Renée Ragnitz and seconded by Julie St. Jacques

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF MAY 10TH, 2021 BE ADJOURNED AT 20:14 HOURS.»

Carried M-21-69