



Hôpital général de Nipissing Ouest

West Nipissing General Hospital

725, chemin Coursol Road, Sturgeon Falls, ON P2B 2Y6
TEL: (705) 753-3110 • FAX: (705) 753-0210

BOARD OF DIRECTORS

Monday, April 12, 2021 at 18:30 p.m. (Zoom)

- MINUTES -

Present:

Collin Bourgeois
Cynthia Désormiers*
Eric Stevens
Janet Parsons
Dr. Ben Lalonde (left @ 18:56)
Arlene Lesenke*
Jamie Restoule
Howard Longfellow
Renée Ragnitz
Robert Pilon
Daniel Richard
Mary Willemssen
Julie St. Jacques
Dan St. Georges, guest*

Regrets:

Leo Malette
Dr. Yves Vaillancourt

1. Call to Order

The meeting was called to order at 18:32 hours by the Chair.

2. Education Session -NONE-

3. Declaration of Conflict of Interest / Declaration of Pecuniary Interest

No conflicts were declared.

4. Approval of Consent Agenda

Moved by Eric Stevens and seconded by Janet Parsons

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF APRIL 12TH, 2021, INCLUDING MINUTES, REPORTS AND RECOMMENDATIONS BE ACCEPTED AS PRESENTED,

WITH THE FOLLOWING ITEMS:

- .1 PRESIDENT & CEO NEWSLETTER – APRIL 2021
- .2 BOARD OF DIRECTORS MEETING MINUTES – MARCH 8, 2021
- .3 FINANCE & AUDIT COMMITTEE MEETING – FEBRUARY 23, 2021
- .4 HEALTH CARE QUALITY MINUTES -**NONE-**
- .5 ETHICS COMMITTEE MINUTES – DECEMBER 14, 2020
- .6 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES -**NONE-**
- .7 WNGH FOUNDATION BOARD MINUTES - FEBRUARY 9, 2021
- .8 BOARD MEETING EVALUATION RESULTS – MARCH 8, 2021. »

Carried M-21-33

5. Approval of Regular Agenda

Moved by Jamie Restoule and seconded by Howie Longfellow

«THAT REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF APRIL 12TH, 2021 BE ACCEPTED AS PRESENTED. »

Carried M-21-34



Regular Agenda

.1 Chief of Staff Report

Dr. Ben Lalonde shared that there is positive movement with the credentialing of more physicians to help alleviate scheduling issues for the inpatient care unit. It was noted that there will likely be significant changes made to the way the schedules are made to ensure fair and equitable weekend and holiday coverage.

Dr. Lalonde informed members that the medical staff have been actively involved in running the community and hospital vaccine clinics.

.2 Credentials Committee Minutes – February 18, 2021

Moved by Renée Ragnitz and seconded by Robert Pilon

«THAT THE MINUTES FROM THE FEBRUARY 18, 2021 CREDENTIALS COMMITTEE MEETINGS BE ACCEPTED AS AMENDED. »

Carried M-21-35

.3 Medical Advisory Committee Minutes – February 18, 2021

Moved by Daniel Richard and seconded by Mary Willemssen

«THAT THE MINUTES FROM THE FEBRUARY 18, 2021 MEDICAL ADVISORY COMMITTEE MEETINGS BE ACCEPTED AS AMENDED. »

Carried M-21-36

.4 Medical Advisory Committee Recommendations – March 18, 2021

Moved by Julie St. Jacques and seconded by Renée Ragnitz

«THAT THE RECOMMENDATIONS ARISING FROM THE MEDICAL ADVISORY COMMITTEE MEETING OF MARCH 18, 2021 BE ACCEPTED AS PRESENTED. »

Carried M-21-37

.5 Grievances Update

An updated list of grievances was included in members' packages for review.

.6 Goals & Objectives 2021-2022

Moved by Janet Parsons and seconded by Jamie Restoule

«THAT THE BOARD OF DIRECTORS GOALS AND OBJECTIVES FOR 2021-2022 BE ACCEPTED AS AMENDED TO INCLUDE:

- *4.6 Debrief on the Pandemic with a strong focus on lessons learned with COVID-19 and how we move forward as an organization. »*

Carried M-21-38

.7 Annual Business Plan

Moved by Eric Stevens, seconded by Howie Longfellow

«THAT THE 2021-2022 ANNUAL BUSINESS PLAN FOR THE WEST NIPISSING GENERAL HOSPITAL BE ACCEPTED AS PRESENTED. »

Carried M-21-39

.8 MSAA / HSAA / LSAA Extension

Cynthia Desormiers informed members that all of our accountability agreements that are current in effect with the NE LHIN until March 31, 2022. It was noted that the extensions



hold the terms, conditions, and obligations all remain the same.

.9 Transfer Order Notice NE LHIN/Ontario Health

The Transfer Order Notice transferring the Local Health Integration Networks' (LHINS') planning and funding functions to Ontario Health effective April 1st, 2021 was included in members' package for review. Cynthia Desormiers advised the group that she will send correspondence to our insurance carrier to add Ontario Health as an insurer on our policy.

.10 COVID-19/Vaccine Update

Cynthia Desormiers provided the group with an update on the province wide stay-at-home order and recent directives from the Ministry of Health as the 3rd wave creates capacity challenges across the province.

Vaccine clinics will be held every Friday in April and every 2nd Friday in May at the Marcel Noel Hall.

.11 Succession Planning for President & CEO/Senior Management

Moved by Janet Parsons and seconded by Renée Ragnitz

«THAT THE SUCCESSION PLANNING FOR PRESIDENT & CEO/SENIOR MANAGEMENT BE ACCEPTED AS PRESENTED. »

Carried M-21-40

.12 LTC Capacity Plan

As a result of Directive #3, we have had to close seven (7) ward rooms, which has reduced our beds by 14. The Ministry of Health & LTC has asked us to prepare a capacity plan to help ensure we balance quality resident care and safety while re-opening to our maximum amount of beds allotted. Cynthia Desormiers noted that a 3 phased plan was prepared and submitted to the MOHLTC for review.

.13 Meditech Wave 2

Moved by Robert Pilon and seconded by Mary Willemsen

«WHEREAS HEALTH SCIENCES NORTH (HSN) HAS PROVIDED NOTICE TO WITHDRAW AS THE NEON SERVICE PROVIDER EFFECTIVE 2023, AND

WHEREAS WAVE 1 HOSPITALS (NORHT BAY REGIONAL HEALTH CENTRE, WEST PARRY SOUND HEALTH CENTRE AND SAULT AREA HOSPITAL) HAVE IMPLEMENTED MEDITECH EXPANSE IN 2019 AND;

AFTER MUCH DISCUSSION ON THE ONE INITIATIVE, LET IT BE THAT THE WEST NIPISSING GENERAL HOSPITAL BOARD OF DIRECTORS APPROVES THE PRESIDENT & CEO TO EXECUTE THE MEMORANDUM OF UNDERSTAND (MOU) BETWEEN THE WNGH AND ONE. »

Carried M-21-41



.14 Policy Review

1. Board & Committee Meeting Attendance #730-13

Moved by Daniel Richard and seconded by Julie St. Jacques

«THAT THE BOARD & COMMITTEE MEETING ATTENDANCE POLICY
3730-13 BE ACCEPTED AS PRESENTED. »

Carried M-21-42

2. Board of Directors Roles & Responsibilities #730-29

Moved by Janet Parsons and seconded by Renée Ragnitz

«THAT THE BOARD OF DIRECTORS ROLES & RESPONSIBILITIES
POLICY #730-29 BE ACCEPTED AS PRESENTED. »

Carried M-21-43

3. Purchases-Contract-Leases #730-43

Moved by Julie St. Jacques and seconded by Robert Pilon

«THAT THE PURCHASES-CONTRACT-LEASES POLICY #730-43 BE
ACCEPTED AS PRESENTED. »

Carried M-21-44

4. Board Chair Role Description #730-22

Moved by Eric Stevens and seconded by Janet Parsons

«THAT THE BOARD CHAIR ROLE DESCRIPTION POLICY #730-22 BE
ACCEPTED AS PRESENTED. »

Carried M-21-45

5. Volunteer Program #730-50

Moved by Daniel Richard and seconded by Robert Pilon

«THAT THE VOLUNTEER PROGRAM POLICY #730-50 BE ACCEPTED AS
PRESENTED. »

Carried M-21-46

6. Relationship with the Municipality of West Nipissing #730-51

Moved by Daniel Richard and seconded by Mary Willemssen

«THAT THE RELATIONSHIP WITH THE MUNICIPALITY OF WEST
NIPISSING POLICY #730-51 BE ACCEPTED AS PRESENTED. »

Carried M-21-47

.15 Correspondence

- OHA News Release: Government Announces Funding for Hospitals
- TGLN: Transfer Order Notice
- Thank you for professional & immediate care – T. Seiling

6. Closed Session

Moved by Robert Pilon, seconded by Renée Ragnitz

«THAT THE BOARD OF DIRECTORS ADJOURN THE OPEN SESSION FOR APRIL 12, 2021
AND MOVE INTO A CLOSED SESSION AT 19:L51 HOURS. »



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Carried M-21-48

7. Adjournment

The Meeting Effectiveness Survey will be provided to members via Survey Monkey.

Moved by Julie St. Jacques and seconded by Robert Pilon

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF APRIL 12, 2021 BE ADJOURNED
AT 21:30 HOURS.»

Carried M-21-56

Collin Bourgeois, Chair

Amylee Laforest, Recorder