



Hôpital général de Nipissing Ouest

West Nipissing General Hospital

725, chemin Coursol Road, Sturgeon Falls, ON P2B 2Y6  
TEL: (705) 753-3110 • FAX: (705) 753-0210

## BOARD OF DIRECTORS

Monday, December 14<sup>th</sup>, 2020 at 18:30 p.m. (Zoom)

- MINUTES -

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Present:

Collin Bourgeois  
Cynthia Désormiers\*  
Eric Stevens  
Janet Parsons  
Dr. Ben Lalonde  
Sandra Lacoursiere\*  
Jamie Restoule  
Howard Longfellow  
Renée Ragnitz  
Robert Pilon  
Daniel Richard  
Leo Malette  
Mary Willemssen  
Julie St. Jacques  
Dr. Klère Bourgault  
Dr. Yves Vaillancourt  
Dan St. Georges, guest\*  
Arlene Lesenke, guest\*

Regrets:

### 1. Call to Order

The meeting was called to order at 18:39 hours by the Chair.

### 2. Education Session – LTC – Person Board

Ashley Landry, recreation therapist, and Mrs. Diane Bouffard, LTC resident, provided the group with a brief presentation on the newly implemented person boards for residents in the long-term care unit. Ashley Landry is helping residents create two different boards to help staff members get to know the residents. The first board consists of information on their likes, dislikes and needs. While the second board, is a collage where residents find images and items in magazines that they feel help identify their story.

### 3. Declaration of Conflict of Interest / Declaration of Pecuniary Interest

No conflicts were declared.

### 4. Approval of Consent Agenda

Moved by Leo Malette and seconded by Renée Ragnitz

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF DECEMBER 14<sup>TH</sup>, 2020, INCLUDING MINUTES, REPORTS AND RECOMMENDATIONS BE ACCEPTED AS PRESENTED,

**WITH THE FOLLOWING ITEMS:**

- .1 PRESIDENT & CEO NEWSLETTER – DECEMBER 2020
- .2 BOARD OF DIRECTORS MEETING MINUTES – NOVEMBER 9, 2020
- .3 FINANCE & AUDIT COMMITTEE MEETING – OCTOBER 17, 2020
- .4 HEALTH CARE QUALITY MINUTES **-NONE-**
- .5 ETHICS COMMITTEE MINUTES – SEPTEMBER 14, 2020
- .6 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES – OCTOBER 6, 2020



- .7 WNGH FOUNDATION BOARD MINUTES – SEPTEMBER 15 & NOVEMBER 10, 2020
- .8 BOARD MEETING EVALUATION RESULTS – NOVEMBER 9, 2020 »

**Carried M-20-131**

## 5. Approval of Regular Agenda

Moved by Eric Stevens and seconded by Janet Parsons

«THAT REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF DECEMBER 14, 2020 BE ACCEPTED AS PRESENTED. »

**Carried M-20-132**

### Regular Agenda

#### .1 Chief of Staff Report

Dr. Ben Lalonde shared the planning for the RAAM clinic in underway. Dr. Ben Lalonde and Dr. Ashley Desormiers are trained in addictions medicine and are working with Alliance Centre staff to launch this site. It was noted that there is potential for a third physician to be backup. Advertising for the clinic will begin early in the New Year. Cynthia Desormiers shared that a grand opening will be planned and will have community members and we are hoping to have Lynn Legault share a patient/family story.

Dr. Ben Lalonde was pleased to announce that Dr. Ashley Desormiers has accepted the position of Chief of Inpatient Care as it was unanimously agreed upon at the last MAC meeting.

It was also noted that reciprocal credentialing with HSN and NBRHC remain a focus for the coming year.

#### .2 Credentials Committee Minutes – October 22, 2020

Moved by Jamie Restoule and seconded by Robert Pilon

«THAT THE MINUTES FROM THE OCTOBER 22, 2020 CREDENTIALS COMMITTEE MEETINGS BE ACCEPTED AS PRESENTED. »

**Carried M-20-133**

#### .3 Medical Advisory Committee Minutes – October 22, 2020

Moved by Renée Ragnitz and seconded by Howie Longfellow

«THAT THE MINUTES FROM THE OCTOBER 22, 2020 MEDICAL ADVISORY COMMITTEE MEETINGS BE ACCEPTED AS PRESENTED. »

**Carried M-20-134**

#### .4 Medical Advisory Committee Recommendations – November 19, 2020

Moved by Daniel Richard and seconded by Leo Malette

«THAT THE RECOMMENDATIONS ARISING FROM THE MEDICAL ADVISORY COMMITTEE MEETING OF NOVEMBER 19, 2020 BE ACCEPTED AS PRESENTED. »

**Carried M-20-135**

#### .5 LTC Admissions/Patient Flow

A letter from the OH North COVID-19 Regional Steering Committee in regards to North Regional Hospital Capacity and Flow of Patients to LTCHs was included in members' packages for discussion purposes. The letter, addressed to the Ministry of Health and



Long-Term Care and Ontario Health, details recommendations to safely improve patient flow based on regional epidemiology and constant monitoring of case numbers.

.6 Report on Executive & Board Travel Expenses

Moved by Mary Willemsen and seconded by Howie Longfellow

«THAT THE BOARD OF DIRECTORS, IN COMPLIANCE WITH THE BROADER PUBLIC SECTOR ACCOUNTABILITY ACT (BPSAA), 2010, ATTESTS TO THE ACCURACY OF THE REPOST OF EXPENSE CLAIMS OF THE BOARD MEMBERS AND SENIOR MANAGERS FOR THE CONSOLIDATION PERIOD OF APRIL 1<sup>ST</sup>, 2020 to SEPTEMBER 30<sup>TH</sup>, 2020 AND AUTHORIZES FOR THE REPORT TO BE POSTED ON ITS PUBLIC WEBSITE. »

**Carried M-20-136**

.7 COVID-19 Update

It was noted that the North Bay Parry Sound and District Health Unit remains in the Green-Prevent zone. There are currently 12 active cases in the district. Cynthia Desormiers noted that as our numbers increase in the district, there is conversation about the district being on the threshold of changing to the Yellow zone.

The Pfizer COVID-19 vaccine was approved by Health Canada on December 9, 2020. It will be shipped to two pilot hospital sites (University Health Network and The Ottawa Hospital). Vaccines will be administered to priority populations in the highest risk areas and the first recipients will be health care workers from long-term care homes and hospitals in Grey-Lockdown and Red-Control zones. It was noted that Public Health will be very specific on who will be receiving the vaccine at this time. It will take longer for the general population to be vaccinated.

.8 Banking RFP

Daniel St. Georges informed members that we are in the 5<sup>th</sup> and final year of a contract with RBC. It was noted that the RFP went out electronically on December 9<sup>th</sup> and bidding will close in January. It was noted that it hasn't changed much since 2015.

.9 ALC Transitional Beds

Cynthia Desormiers announced that the WNGH has received a verbal offer of funding for 8 temporary ALC transitional beds. The funding will also cover the costs for nursing and personal care, food and patient care needs. Currently minor renovations are ongoing in the rehabilitation space. It was noted that this increases our bed numbers to 107 beds in total. These beds will be filled by ALC patients who are awaiting admission to a long-term care home and will be integrated into the long-term care unit activities.

.10 Board of Directors Goals & Objectives Update

Cynthia Desormiers provided an update on the Board of Directors' Goals and Objectives.

.11 Policy Review

1. Hospital Naming Directive #730-69

Moved by Mary Willemsen and seconded by Julie St. Jacques

«THAT THE HOSPITAL NAMING DIRECTIVE BE ACCEPTED AS PRESENTED. »

**Carried M-20-137**



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## 6. Correspondence

- Media Release: Working Together for the Safety of West Nipissing
- Kudos to Lab – J. Desbiens

## 7. Adjournment

The Meeting Effectiveness Survey will be provided to members via Survey Monkey.

Moved by Eric Stevens and seconded by Jamie Restoule

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF DECEMBER 14, 2020 BE  
ADJOURNED AT 19:53 HOURS.»

**Carried M-20-138**

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Collin Bourgeois, Chair

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Amylee Laforest, Recorder