



Hôpital général de Nipissing Ouest

West Nipissing General Hospital

725, chemin Coursol Road, Sturgeon Falls, ON P2B 2Y6

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BOARD OF DIRECTORS

Monday, September 14th, 2020 at 18:30 p.m. (Zoom)

- MINUTES -

Present:

Collin Bourgeois
Cynthia Désormiers*
Eric Stevens
Mary Willemsen
Janet Parsons
Dr. Ben Lalonde (left @ 19 :22)
Sandra Lacoursiere*
Jamie Restoule
Julie St.Jacques
Howard Longfellow
Renée Ragnitz
Robert Pilon
Daniel Richard

Regrets:

Dr. Klère Bourgault
Leo Malette

Dan St. Georges, guest*

1. Call to Order

The meeting was called to order at 18:34 hours by the Chair.

2. Education Session – Mireille Mageay, Human Resources Manager

Mireille Mageau presented a detailed presentation on the WNGH's staffing complement, recruitment and retention efforts, compensation and benefits programs, sick time, labour relations, and complaints and investigations.

3. Declaration of Conflict of Interest / Declaration of Pecuniary Interest

No conflicts were declared.

4. Approval of Consent Agenda

Moved by Robert Pilon and seconded by Daniel Richard

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF SEPTEMBER 14TH, 2020 BE ACCEPTED AS PRESENTED,

WITH THE FOLLOWING ITEMS:

- .1 PRESIDENT & CEO NEWSLETTER – SEPTEMBER 2020
- .2 BOARD OF DIRECTORS MEETING MINUTES – JUNE 8, 2020
- .3 FINANCE & AUDIT COMMITTEE MEETING – **-NONE-**
- .4 HEALTH CARE QUALITY MINUTES – **-NONE-**
- .5 ETHICS COMMITTEE MINUTES – MARCH 9, 2020
- .6 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES – NOV. 9, 2019 & MAR. 10, 2020
- .7 WNGH FOUNDATION BOARD MINUTES – MARCH 10, 2020
- .8 BOARD MEETING EVALUATION RESULTS – JUNE 8, 2020 »

Carried M-20-95



5. Approval of Regular Agenda

Moved by Janet Parsons and seconded by Julie St. Jacques

«THAT REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF SEPTEMBER 14, 2020 BE ACCEPTED AS AMENDED TO INCLUDE:

- 5.13 HIRF Funding. »

Carried M-20-96

Regular Agenda

.1 Chief of Staff Report

Dr. Ben Lalonde informed members that things are shifting well with the ever changing pandemic. It was noted that, over the summer, Dr. Henstridge had resigned as LTC Medical Director. We have since hired Drs. Gordon Ferguson and Ashley Desormiers as Co-Directors of LTC.

Dr. Lalonde shared that his focus as Chief of Staff is working with the CPSO on quality improvements as well as establishing policies for recruitment and retention. He also expressed gratitude to the Medical Advisory Committee who worked diligently over the summer months to evolve and adjust with the pandemic.

It was also noted that, as expected, volumes at the Assessment Centre are high. While we are seeing an increase in cases, we are better prepared for a second wave as it will be less trial and error as we know better what to expect.

.2 Credentials Committee Minutes – May 21, 2020

Moved by Eric Stevens and seconded by Mary Willemssen

«THAT THE MINUTES FROM THE MAY 21, 2020 CREDENTIALS COMMITTEE MEETINGS BE ACCEPTED AS PRESENTED. »

Carried M-20-97

.3 Medical Advisory Committee Minutes – May 21, 2020

Moved by Jamie Restoule and seconded by Howie Restoule

«THAT THE MINUTES FROM THE MAY 21, 2020 MEDICAL ADVISORY COMMITTEE MEETINGS BE ACCEPTED AS PRESENTED. »

Carried M-20-98

.4 Medical Advisory Committee Recommendations – June 18, 2020

Moved by Renée Ragnitz and seconded by Daniel Richard

«THAT THE RECOMMENDATIONS ARISING FROM THE MEDICAL ADVISORY COMMITTEE MEETING OF JUNE 18, 2020 BE ACCEPTED AS PRESENTED. »

Carried M-20-99

.5 October Meeting Date – October 19, 2020

Due to Thanksgiving, the October meeting, including the Health Care Quality Committee meeting, will be rescheduled to Monday, October 19, 2020. Official calendar invites and reminders will be sent in the weeks leading up to the meetings.

.6 Board of Directors Goals and Objectives - Update

Cynthia Desormiers provided an update on the Board of Directors' Goals and Objectives.



.7 TGLN: Routine Notification Rate 2019-2020 (Q4)

The TGLN Public Reporting Results for Q4 for all hospitals, including the Northern Region, were included in members' packages for information sharing purposes. It was noted that the WNGH has a 100% notification rate for the fourth quarter.

.8 COVID-19 Funding

Daniel St. Georges noted that the WNGH has received over \$654,191.74 in COVID-19 and Pandemic Pay funding. This includes \$239,191.74 in pandemic pay to qualified staff members for hours from April 24 to June 18, 2020. The second payment of \$249,176.38 for the period of June 19 to August 13, 2020 was process September 11, 2020. We continue to track incremental COVID-19 expenses and to date, have submitted five claims (March to July) totaling \$202,065. We received notification that payment of claims up to May would be processed. No reimbursement has been received to date.

.9 LHIN Created Long-Term Care Beds

A letter from the North East LHIN (Ontario Health) was received detailing that the West Nipissing General Hospital will receive one-time funding in the amount of \$504,396 for the fiscal year 2020/21 to support the continued operation of 10 temporary Interim Long-Term Care Bed licenses.

.10 Parking Attestation

Moved by Mary Willemsen and seconded by Eric Stevens
«THAT THE BOARD OF DIRECTORS APPROVES THE PAID PARKING
ATTESTATION »

Carried M-20-100

.11 Addictions Medicine / Medical Clinic

Cynthia Desormiers outline that the WNGH and Alliance Centre are prepared to move forward with the creation of a RAAM clinic., The Family Health Team allied health care professionals are occupying the pod that is needed. It was noted that the FHT's lease expired last March, and they have been paying month to month. Cynthia Desormiers recently contacted Jenifer Roy, Executive Director to confirm a move out date, but they could not confirm anything.

After discussion, members agreed to send notice requesting that the WNFHT vacate pod #4 by January 1, 2021 or earlier if the new location is ready.

Moved by Daniel Richard and seconded by Robert Pilon
«THAT THE BOARD OF DIRECTORS AGREES TO PROVIDE THE WEST NIPISSING
FAMILY HEALTH TEAM WITH NOTICE THAT POD #4 OCCUPIED BY THE ALLIED
HEALTH PROFESSIONAL NEEDS TO BE VACATED BY JANUARY 1 2020 or earlier. »

Carried M-20-101

.12 Policy Review

1. Complaint Process #730-10

Moved by Robert Pilon and seconded by Janet Parsons



«THAT THE COMPLAINT PROCESS POLICY #730-10 BE ACCEPTED AS PRESENTED. »

Carried M-20-102

2. Annual Board Planning Cycle #730-23

Moved by Daniel Richard and seconded by Renée Ragnitz

«THAT THE ANNUAL BOARD PLANNING CYCLE POLICY #730-23 BE ACCEPTED AS PRESENTED. »

Carried M-20-103

3. Board Criminal Record Check #730-57

Moved by Jamie Restoure and seconded by Julie St. Jacques

«THAT THE BOARD CRIMINAL RECORD CHECK POLICY #730-57 BE ACCEPTED AS PRESENTED. »

Carried M-20-104

4. French Language Services Designation #730-63

Moved by Howie Longfellow and seconded by Eric Stevens

«THAT THE FRENCH LANGUAGE SERVICES DESIGNATION POLICY #730-63 BE ACCEPTED AS PRESENTED. »

Carried M-20-105

5. Active Offer of FLS in Health Care #730-68

Moved by Mary Willemsens and seconded by Renée Ragnitz

«THAT THE ACTIVE OFFER OF FLS IN HEALTH CARE POLICY #730-68 BE ACCEPTED AS PRESENTED. »

Carried M-20-106

.13 HIRF Funding

Cynthia Desormiers shared that the office of Vic Fideli announced funding through the Health Infrastructure Renewal Fund. It was noted that the WNGH is slated to receive more than \$333,000. Our Capital Budget will be revised accordingly.

.14 Correspondence

1. Kudos to staff and doctors
2. Patient Story – F. Levac
3. Ontario Health HER Security Compliance Review

6. Adjournment

The Meeting Effectiveness Survey will be provided to members via Survey Monkey.

Moved by Julie St. Jacques and seconded by Robert Pilon

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF SEPTEMBER 14, 2020 BE ADJOURNED AT 20:14 HOURS.»

Carried M-20-107

Collin Bourgeois, Chair

Amylee Laforest, Recorder