



Hôpital général de Nipissing Ouest

West Nipissing General Hospital

725, chemin Coursol Road, Sturgeon Falls, ON P2B 2Y6  
TEL: (705) 753-3110 • FAX: (705) 753-0210

## BOARD OF DIRECTORS

Monday, February 10<sup>th</sup>, 2020 at 18:30 p.m. (Boardroom)

- MINUTES -

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Present:

Collin Bourgeois  
Cynthia Désormiers\*  
Robert Pilon  
Julie St. Jacques  
Eric Stevens  
Mary Willemsen  
Daniel Richard  
Renée Ragnitz  
Jamie Restoule  
Ryan Jeffers, guest\*  
Dr. Klère Bourgault  
Janet Parsons  
Dr. Ben Lalonde  
Amylee Laforest, recorder\*

Regrets:

Jo-Ann Labelle\*  
Howard Longfellow  
Leo Malette

### 1. Call to Order

The meeting was called to order at 18:33 hours by the Chair.

### 2. Education Session – Ryan Jeffers, Finance & Material Management

Ryan Jeffers provided an educational presentation on the Finance & Material Management departments.

### 3. Declaration of Conflict of Interest / Declaration of Pecuniary Interest

No conflicts were declared.

### 4. Approval of Consent Agenda

Moved by Janet Parsons and seconded by Julie St. Jacques

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF FEBRUARY 10<sup>TH</sup>, 2020 BE ACCEPTED AS PRESENTED,

**WITH THE FOLLOWING ITEMS:**

- .1 PRESIDENT & CEO NEWSLETTER – FEBRUARY 2020
- .2 BOARD OF DIRECTORS MEETING MINUTES – DECEMBER 9, 2019
- .3 FINANCE & AUDIT COMMITTEE MEETING – NOVEMBER 26, 2019
- .4 HEALTH CARE QUALITY MINUTES **-NONE-**
- .5 ETHICS COMMITTEE MINUTES **-NONE-**
- .6 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES **-NONE-**
- .7 WNGH FOUNDATION BOARD MINUTES – OCTOBER 8, 2019
- .8 BOARD MEETING EVALUATION RESULTS – DECEMBER 9, 2019»

Carried M-20-05



## 5. Approval of Regular Agenda

Moved by Robert Pilon and seconded by Eric Stevens

«THAT REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF FEBRUARY 10, 2020 BE ACCEPTED AS AMENDED TO INCLUDE

- Item 5.10 be moved into the closed session
- Item 5.15 Membership Concern. »

**Carried M-20-06**

### Regular Agenda

.1 Chief of Staff Report

Dr. Klère Bourgault informed the group that credentialing for 2020-2021 is coming along nicely.

.2 Credentials Committee Minutes – November 21<sup>st</sup> & December 19<sup>th</sup>, 2019

Moved by Daniel Richard and seconded by Mary Willemsen

«THAT THE MINUTES FROM THE NOVEMBER 21<sup>ST</sup> AND DECEMBER 19<sup>TH</sup>, 2019 CREDENTIALS COMMITTEE MEETINGS BE ACCEPTED AS PRESENTED. »

**Carried M-20-07**

.3 Medical Advisory Committee Minutes – November 21<sup>st</sup> & December 19<sup>th</sup>, 2019

Moved by Jamie Restoule and seconded by Mary Willemsen

«THAT THE MINUTES FROM THE NOVEMBER 21<sup>ST</sup> AND DECEMBER 19<sup>TH</sup>, 2019 MEDICAL ADVISORY COMMITTEE MEETINGS BE ACCEPTED AS PRESENTED. »

**Carried M-20-08**

.4 Medical Advisory Committee Recommendations – December 19<sup>th</sup>, 2019 & January 16<sup>th</sup>, 2020

Moved by Julie St. Jacques and seconded by Robert Pilon

«THAT THE RECOMMENDATIONS ARISING FROM THE MEDICAL ADVISORY COMMITTEE MEETING OF DECEMBER 19<sup>TH</sup>, 2019 AND JANUARY 16<sup>TH</sup>, 2020 BE ACCEPTED AS PRESENTED. »

**Carried M-20-09**

.5 TGLN: Age Notification Requirements for MAiD Candidates

Cynthia Désormiers informed the group that TGLN is permitting competent adults 79 years and under undergoing MAiD to be organ donors.

.6 French Language Health Services (By-Laws: Article 13.3; p. 83)

Moved by Jamie Restoule and seconded by Janet Parsons

«WHEREAS THE WEST NIPISSING GENERAL HOSPITAL IS REQUIRED TO MAINTAIN FRENCH LANGUAGE SERVICES DESIGNATION, LET IT BE THAT THE



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WNGH BOARD OF DIRECTORS APPROVES THE CHANGES TO ARTICLE 13.3 TO REFLECT OUR COMMITMENT TO FRENCH LANGUAGE SERVICES. »

**Carried M-20-10**

- .7 Evaluation of French Language Services Designation with Recommendations  
The recommendations from the 2020 Evaluation of FLS designation were included in members' packages for information sharing purposes. It was noted that we will be evaluated for FLS compliance again in 2023.
- .8 Community Safety (Sharps Bin)  
Members discussed the evident opioid issue in the community. It was noted that the community sharps bin is well-used.
- .9 Insurance Inspection Report  
The Frank Cowan Company completed a risk report to bring any risk or measures that may help reduce the possibility of injury or property loss. Overall, 10 recommendations were found. This included 8 issues relating to electrical outlets near sinks, bathtubs, and/or shower stalls which require a ground fault circuit interrupter and 2 relating to propane and oxygen cylinders being stored inappropriately. It was noted that all recommendations have been completed.
- .10 OHT  
Cynthia Désormiers informed the group that she believes it is better that we remain involved in the OHT. As a result, we will remain an active member in the Near North Health & Wellness OHT, despite NBRHC becoming an affiliate.
- .11 ONE Governance Recommendation for Meditech  
Members discussed the progress with the Meditech expense. It was noted that we will partner with West Parry Sound Health Centre for training when it comes time for us to make the change to the new system.

Moved by Mary Willemssen and seconded by Daniel Richard

«THAT THE BOARD OF DIRECTORS ACCEPTS AND ENDORSES THE RECOMMENDATIONS OF THE ONE WORKSHOP AND AGREES TO PROCEED COLLABORATIVELY TOWARDS FURTHER DEVELOPMENT OF A NEWCO GOVERNANCE MODEL AND OPERATING MODEL BASED ON THESE RECOMMENDATIONS.

THE HOSPITAL WILL NOT BE LEGALLY COMMITTED TO PARTICIPATE IN THE NEWCO UNTIL IT APPROVES AND SIGNS A MEMORANDUM OF UNDERSTANDING REFLECTING THE MORE DETAILED RECOMMENDATIONS TO BE DEVELOPED AT WORKSHOP 2 (FEBRUARY 2020). THIS MOU IS EXPECTED TO BE PRESENTED TO THE HOSPITAL ON OR BEFORE SEPTEMBER 2020. »

**Carried M-20-11**



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.12 TGLN Reporting of Donation Performance – Q2

The TGLN Public Reporting Results for Q2 for all hospitals, including the Northern Region, were included in members' packages for information sharing purposes.

.13 Policy Review

.1 Naming Opportunities Policy #730-41

Moved by Mary Wil and seconded by Janet Parsons

«THAT THE NAMING OPPORTUNITIES POLICY #730-41 BE ACCEPTED AS PRESENTED. »

**Carried M-20-12**

.14 Membership Concern

Cynthia Desormiers shared that, due to medical reasons, Howie Longfellow hasn't been able to attend Board meetings since September 2019. It was noted that as per Corporate By-Laws and policy, Board members must attend 75% of all meetings. As a result, members discussed whether there are any concerns with the length of time Howie Longfellow has been unable to complete Board of Director duties.

Members agreed that since he has been a distinguished member of the Board and he has medical reasons, there is no concern over Howie Longfellow's membership. It was noted that the Chair shall relay this information, and best wishes to him.

.15 Correspondence

- Applications for LTC Home Development in Sudbury
- OHA Report of Hospital Sector Efficiency
- Novel Coronavirus in China

**6. Closed Session**

Moved by Eric Stevens and seconded by Renée Ragnitz

«THAT THE BOARD OF DIRECTORS ADJOURN THE OPEN SESSION FOR FEBRUARY 10<sup>TH</sup>, 2020 AND MOVE INTO A CLOSED SESSION AT 19:55 HOURS. »

**Carried M-20-13**

**7. Adjournment**

The Meeting Effectiveness Survey will be provided to members via Survey Monkey.

Moved by Jamie Restoule and seconded by Julie St. Jacques

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF FEBRUARY 10<sup>TH</sup>, 2020 BE ADJOURNED AT 21:00 HOURS.»

**Carried M-20-18**

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Collin Bourgeois, Chair

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Amylee Laforest, Recorder