



BOARD OF DIRECTORS

Monday, April 14th, 2020 at 18:30 p.m. (Boardroom)

- MINUTES -

Present:

Collin Bourgeois
Cynthia Désormiers*
Robert Pilon
Eric Stevens
Mary Willemsen (via teleconference)
Daniel Richard
Renée Ragnitz
Ryan Jeffers, guest*
Dr. Klère Bourgault
Janet Parsons
Leo Malette
Dr. Ben Lalonde
Jamie Restoule
Julie St. Jacques
Howard Longfellow

Regrets:

Jo-Ann Labelle*

Amylee Laforest, recorder*

1. Call to Order

The meeting was called to order at 18:32 hours by the Chair. All board members and participants were attending the meeting via teleconference.

2. Education Session – -NONE-

3. Declaration of Conflict of Interest / Declaration of Pecuniary Interest

No conflicts were declared.

4. Approval of Consent Agenda

Moved by Julie St. Jacques and seconded by Howie Longfellow

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF APRIL 14TH, 2020 BE ACCEPTED AS PRESENTED,

WITH THE FOLLOWING ITEMS:

- .1 PRESIDENT & CEO NEWSLETTER – APRIL 2020
- .2 BOARD OF DIRECTORS MEETING MINUTES – MARCH 9, 2020
- .3 FINANCE & AUDIT COMMITTEE MEETING – **-NONE-**
A financial update will be discussed under the regular agenda.
- .4 HEALTH CARE QUALITY MINUTES – **-NONE-**
- .5 ETHICS COMMITTEE MINUTES – SEPTEMBER 9, 2020
- .6 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES **-NONE-**
- .7 WNGH FOUNDATION BOARD MINUTES – FEBRUARY 11, 2020
- .8 BOARD MEETING EVALUATION RESULTS – MARCH 9, 2020 »

Carried M-20-33



5. Approval of Regular Agenda

Moved by Renée Ragnitz and seconded by Janet Parsons

«THAT REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF APRIL 14, 2020 BE ACCEPTED AS PRESENTED. »

Carried M-20-34

Regular Agenda

.1 Chief of Staff Report

Dr. Ben Lalonde provided a verbal update that will be further discussed under COVID-19. Dr. Lalonde outlined that everyone is working very hard, filling in gaps with MD coverage in the ED and with the hospitalist schedule. Our low census has been helpful as we build capacity in anticipation of a COVID-19 surge.

.2 Credentials Committee Minutes – February 20, 2020

Dr. Lalonde outlined that from his Chief of Staff meetings, there is a strong interest and focus on reciprocal credentialing, especially during COVID-19, to ensure adequate resources. This is positive for now and future relationships which will assist us to decrease HFO in the ED.

Dr. Klere Bourgault also reminded everyone that PA learners are cancelled until future notice, but residents starting in July are still on track.

Moved by Daniel Richard and seconded by Mary Willemssen

«THAT THE MINUTES FROM THE FEBRUARY 20, 2020 CREDENTIALS COMMITTEE MEETINGS BE ACCEPTED AS PRESENTED. »

Carried M-20-35

.3 Medical Advisory Committee Minutes – February 20, 2020

Moved by Leo Malette and seconded by Howie Longfellow

«THAT THE MINUTES FROM THE FEBRUARY 20, 2020 MEDICAL ADVISORY COMMITTEE MEETINGS BE ACCEPTED AS PRESENTED. »

Carried M-20-36

.4 Medical Advisory Committee Recommendations – March 19, 2020

Moved by Janet Parsons and seconded by Howie Longfellow

«THAT THE RECOMMENDATIONS ARISING FROM THE MEDICAL ADVISORY COMMITTEE MEETING OF MARCH 19, 2020 BE ACCEPTED AS PRESENTED. »

Carried M-20-37

.5 Goals & Objectives 2020-2021

Moved by Julie St. Jacques, seconded by Leo Malette

«THAT THE BOARD OF DIRECTORS GOALS AND OBJECTIVES FOR 2020-2021 BE ACCEPTED AS PRESENTED. »

Carried M-20-38



.6 Grievances Update

Cynthia Desormiers outlined that there is one grievance slated for arbitration with ONA as of this week. All other grievances have been settled. The arbitration case currently underway will be discussed in the Closed Session.

.7 Board of Directors Term Renewal

As per the legal paper released by Borden Ladner Gervais, board stability is critical during these challenging times. It is advised that we consider extending terms of current directors, this would avoid distracting management with supporting the board recruiting new directors and this is not the best time to on board a new director.

Moved by Renée Ragnits, and seconded by Rick Stevens

«THAT THE WEST NIPISSING GENERAL HOSPITAL BOARD OF DIRECTORS
ACCEPT THE TERM RENEWAL OF JANET PARSONS FOR THREE (3) YEARS. »

Carried M-20-39

.8 Issuance of a New Temporary LTC License (38 Beds)

The letter was included in the board package outlining that we have received a 5 year license renewal for our 38 Interim LTC beds that takes effect July 2020. The 5 year license will expire June 30, 2025. The other 10 beds are on a different license renewal schedule. This is excellent news for our hospital and community.

.9 A1 Crisis

Ontario Health has designated all ALC patients in hospital awaiting an LTC bed as a Crisis placement, this will assist us to obtain capacity in our hospitals in the event we get a COVID-19 surge. This Crisis Designation was effective March 25, 2020 until April 30, 2020. Patients would go to a facility of their choice as per LTC selections.

.10 Annual Business Plan

Moved by Rick Stevens, and seconded by Jamie Restoule

«THAT THE 2020-2021 ANNUAL BUSINESS PLAN FOR THE WEST NIPISSING
GENERAL HOSPITAL BE ACCEPTED AS PRESENTED. »

Carried M-20-40

.11 HIRF Funding

A letter was included in members' packages from Ontario Health that we are able to carry over unspent HIRF funds due to COVID-19 which has affected our projects, this is great news for WNGH.

.12 TGLN: Public Reporting Results for Q3 & YTD

A letter was included in member's packages from TGLN outlining our results for organ donation for the past year. Our overall average is 85% while the average in the North is 95%. We will continue to strive for improvement but with small numbers it affects our percentage.



.13 AGM

As a result of COVID-19, we may need to rethink our AGM which is set for the end of June. As per the PHA we actually have until the end of July to legally complete our AGM. However, as per the PHA and bylaws an AGM must be in person, which will not be possible during COVID-19 restrictions. At this time, the OHA is advocating for this to change. I will keep everyone informed if decisions are made regarding an extension in the deadlines or ability to hold an AGM via teleconference. Truth is the PHA is an antique and does require some modernization. For the AGM, what we really need to do is approve financial statements and appoint auditors. Legal authorities remain hopeful general meetings could be held in September under the circumstances.

.14 COVID-19

An update on the hospital, LTC, staffing and medical staff was provided to the Board of Directors by Cynthia Desormiers and Dr. Ben Lalonde with a focus on safety, PPE and extended use or reuse of masks. The supply of PPE available and resources to obtain supplies through the supply chain was discussed. We outlined we have tight control on our supplies, working smarter and not wasting resources. There is a lot of education for staff on PPE and COVID-19, however the fear is still huge. The Board members outlined that they are pleased and appreciate the daily reports and congratulated leadership on their good work.

.15 Policy Review

.1 Open Meetings of the Board #730-06

Moved by Robert Pilon, and seconded by Janet Parsons

«THAT THE OPEN MEETINGS OF THE BOARD POLICY #730-06 BE ACCEPTED AS PRESENTED. »

Carried M-20-41

.2 Executive Compensation #730-64

Moved by Julie St. Jacques, and seconded by Mary Willemsen

«THAT THE EXECUTIVE COMPENSATION POLICY #730-64 BE ACCEPTED AS PRESENTED. »

Carried M-20-42

.3 Borrowing #730-01

Moved by Rick Stevens, and seconded by Renée Ragnitz

«THAT THE BORROWING POLICY #730-01 BE ACCEPTED AS PRESENTED. »

Carried M-20-43

.4 Board Work Plan #730-08

Moved by Jamie Restoule, and seconded by Howie Longfellow

«THAT THE BOARD WORK PLAN POLICY #730-08 BE ACCEPTED AS PRESENTED. »

Carried M-20-44



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.16 Correspondence

.1 OHA Membership Renewal Letter

Cynthia Desormiers outlined the renewal letter that is in members' package and the value of being a member of OHA. The annual fees are about \$12,000.

.17 Financial Update

Cynthia Desormiers provided a financial update to the members as prepared by Gwyn Bailey, CA, who is seconded from BDO to assist with year-end closure, financial statements and with training our new CFO. The statements and report will be uploaded to the portal.

6. Closed Session

Moved by Leo Malette, and seconded by Mary Willemsen

«THAT THE BOARD OF DIRECTORS ADJOURN THE OPEN SESSION FOR APRIL 14TH, 2020 AND MOVE INTO A CLOSED SESSION AT 2000 HOURS. »

Carried M-20-45

7. Adjournment

The Meeting Effectiveness Survey will be provided to members via Survey Monkey.

Moved by Janet Parsons, and seconded by Daniel Richard

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF APRIL 14, 2020 BE ADJOURNED AT 2038 HOURS.»

Carried M-20-49

Collin Bourgeois, Chair

Cynthia Desormiers, Recorder