



BOARD OF DIRECTORS
Wednesday, October 16, 2019 at 18:30 p.m. (Boardroom)
- MINUTES-

Present:

Collin Bourgeois
Cynthia Désormiers*
Robert Pilon
Janet Parsons
Julie St.Jacques
Daniel Richard
Renée Ragnitz
Jamie Restoule
Ryan Jeffers, guest*
Amylee Laforest, recorder*

Regrets:

Dr. Klère Bourgault*
Howard Longfellow
Eric Stevens
Mary Willemsen
Jo-Ann Labelle*
Leo Malette
Dr. Ben Lalonde

1. Call to Order

The meeting was called to order at 1835 hours by the Chair.

2. Education Session – Alynn MacLean, Nursing Care Unit

Alynn MacLean provided an educational presentation on the Nursing Care Unit.

3. Declaration of Conflict of Interest / Declaration of Pecuniary Interest

No conflicts of Interests were declared.

4. Approval of Consent Agenda

Moved by Renée Ragnitz and seconded by Daniel Richard

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF OCTOBER 16, 2019 BE ACCEPTED AS PRESENTED,

WITH THE FOLLOWING ITEMS:

- .1 PRESIDENT & CEO NEWSLETTER – OCTOBER 2019
- .2 BOARD OF DIRECTORS MEETING MINUTES – SEPTEMBER 9, 2019
- .3 FINANCE & AUDIT COMMITTEE MEETING – MAY 22, 2019
- .4 HEALTH CARE QUALITY MINUTES **-NONE-**
- .5 ETHICS COMMITTEE MINUTES – MAY 13, 2019
- .6 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES **-NONE-**
- .7 WNGH FOUNDATION BOARD MINUTES – SEPTEMBER 10, 2019
- .8 BOARD MEETING EVALUATION RESULTS – SEPTEMBER 9, 2019»

Carried M-19-86

5. Approval of Regular Agenda

Moved by Jamie Restoule and seconded by Robert Pilon

«THAT REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF OCTOBER 16, 2019 BE ACCEPTED AS PRESENTED.»

Carried M-19-87



Regular Agenda

- .1 Chief of Staff Report
Deferred.

- .2 Credentials Committee Minutes – July 23, 2019

Moved by Julie St. Jacques and seconded by Janet Parsons
«THAT THE MINUTES FROM THE JULY 23, 2019 CREDENTIALS COMMITTEE MEETING BE ACCEPTED AS PRESENTED. »

Carried M-19-88

- .3 Medical Advisory Committee Minutes – July 23, 2019

Moved by Daniel Richard and seconded by Renée Ragnitz
«THAT THE MINUTES FROM THE JULY 23, 2019 MEDICAL ADVISORY COMMITTEE MEETING BE ACCEPTED AS PRESENTED. »

Carried M-19-89

- .4 Medical Advisory Committee Recommendations – September 12, 2019

Moved by Robert Pilon and seconded by Jamie Restoule
«THAT THE RECOMMENDATIONS ARISING FROM THE MEDICAL ADVISORY COMMITTEE MEETING OF SEPTEMBER 12, 2019 BE ACCEPTED AS PRESENTED. »

Carried M-19-90

- .5 Hospital Parking Attestation

Moved by Janet Parsons and seconded by Julie St. Jacques
«THAT THE BOARD OF DIRECTORS APPROVES THE PAID PARKING ATTESTATION. »

Carried M-19-91

- .6 TGLN Reporting of Donation Performance – Q1

The TGLN Public Reporting Results for Q1 for all hospitals, including the Northern Region, were included in members' packages for information sharing purposes. A good discussion was had relating to the reasons why some deaths weren't considered for referrals, as well as the organ donation process at WNGH. It was noted that there is a lost opportunity for organ donation as we are only capable of completing eye enucleation. It was noted that Cynthia Désormiers will look into organ donation programs at other small, rural hospitals for comparison.

- .7 OHT Governance Session

The summary report from the OHT Governance session held on Thursday, September 12, 2019 was included in members' packages for information sharing purpose. It was noted that our application to participate in the Near North Health and Wellness OHT was submitted on October 9th. The group discussed the various ways OHT may affect WNGH and the community of West Nipissing, as well as the importance of having a voice in the transformation process.



.8 Order of the MOHLTC – Vaping

In light of the growing evidence of health consequences related to vaping, the Ministry of Health has issued a Minister's Order requiring all public hospitals in Ontario to report statistical, non-identifying information related to incidences of vaping-related severe pulmonary disease to the Chief Medical Officer of Health. The Order of the Minister relating to vaping-related severe pulmonary disease was included in members' packages for information sharing purposes.

.9 Policy Review

.1 Board Self-Assessment Policy #730-76

Moved by Renée Ragnitz and seconded by Julie St. Jacques

«THAT THE BOARD SELF-ASSESSMENT POLICY #730-76 BE ACCEPTED AS PRESENTED. »

Carried M-19-92

.2 Balanced Scorecards Policy #730-77

The group discussed implementing the Scorecards quarterly to aid in setting the annual Board of Directors' Goals and Objective.

Moved by Daniel Richard and seconded by Janet Parsons

«THAT THE BALANCED SCORECARDS POLICY #730-77 BE ACCEPTED AS PRESENTED. »

Carried M-19-93

.10 MOL Visit and Recommendations

Cynthia Desormiers informed the group that a recent critical incident resulted in an Order from the Ministry of Labour mandating us to repair the front sidewalk and to identify and report any health and safety concerns as soon as possible. It was noted that employees have a legal obligation to report any safety concerns to ensure the issue is fixed to avoid any incidents.

.11 Quality & Risk Management Issues

The following reports were included in members' packages for review and discussion as presented by Cynthia Desormiers:

- Critical Incidents – January-June 2019
- Sentinel Reports – January-June 2019
- Medication Improvement Report – January-June 2019
- Falls Investigation Report – January-June 2019
- Left Without Being Seen – January-June 2019

.12 Correspondence

- Letters: Municipality of West Nipissing – Sharps Kiosk Presentation & Update
- Notice: MOLHTC Reorganization & Revised Organizational Chart
- Email: Hospice Kudos
- Thank you message



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6. Adjournment

The Meeting Effectiveness Survey will be provided to members via Survey Monkey.

Moved by Robert Pilon and seconded by Jamie Restoule

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF OCTOBER 16, 2019 BE
ADJOURNED AT 2025 HOURS.»

Carried M-19-94

Collin Bourgeois, Chair

Amylee Laforest, Recorder