



**BOARD OF DIRECTORS**

**Monday, December 9<sup>th</sup>, 2019 at 18:00 p.m. (Boardroom)**  
**- MINUTES-**

**Present:**

Collin Bourgeois  
Cynthia Désormiers\*  
Robert Pilon  
Julie St.Jacques  
Eric Stevens  
Mary Willemsen  
Jo-Ann Labelle\*  
Daniel Richard  
Renée Ragnitz  
Jamie Restoule  
Ryan Jeffers, guest\*  
Amylee Laforest, recorder\*

**Regrets:**

Dr. Klère Bourgault  
Leo Malette  
Howard Longfellow  
Janet Parsons  
Dr. Ben Lalonde

**1. Call to Order**

The meeting was called to order at 1804 hours by the Chair.

**2. Education Session – Jennifer Leclair-Savignac, Discharge Planning**

Jennifer Leclair-Savignac presented her role as a Social Worker/Discharge Planner at the WNGH. The biggest challenges identified continue to be ALC patients and lack of support in the community as well as very long wait lists for nursing home beds.

**3. Declaration of Conflict of Interest / Declaration of Pecuniary Interest-no conflicts were declared.**

**4. Approval of Consent Agenda**

Moved by Eric Stevens and seconded by Renée Ragnitz

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF DECEMBER 09, 2019 BE ACCEPTED AS PRESENTED,

**WITH THE FOLLOWING ITEMS:**

- .1 PRESIDENT & CEO NEWSLETTER – DECEMBER 2019
- .2 BOARD OF DIRECTORS MEETING MINUTES – NOVEMBER 11, 2019
- .3 FINANCE & AUDIT COMMITTEE MEETING – OCTOBER 22, 2019
- .4 HEALTH CARE QUALITY MINUTES **-NONE-**
- .5 ETHICS COMMITTEE MINUTES **-NONE-**
- .6 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES **-NONE-**
- .7 WNGH FOUNDATION BOARD MINUTES **-NONE-**
- .8 BOARD MEETING EVALUATION RESULTS – NOVEMBER 11, 2019»

**Carried M-19-107**

**5. Approval of Regular Agenda**

Moved by Mary Willemsen and seconded by Daniel Richard

«THAT REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF DECEMBER 9, 2019 BE ACCEPTED AS PRESENTED.»

**Carried M-19-108**



## **Regular Agenda**

### **.1 Chief of Staff Report**

Cynthia Désormiers informed members that we are still credentialing new HFO physicians every month. It was noted that despite having two full-time physicians in ED, we are still relying on HFO to cover upwards of 10 shifts per month. We are currently recruiting for at least one additional full-time physician. Cynthia Désormiers shared that some physicians from North Bay have expressed interested in assisting in the emergency department.

### **.2 Credentials Committee Minutes – October 17, 2019**

Moved by Jamie Restoule and seconded by Robert Pilon

«THAT THE MINUTES FROM THE OCTOBER 17, 2019 CREDENTIALS COMMITTEE MEETING BE ACCEPTED AS PRESENTED. »

**Carried M-19-109**

### **.3 Medical Advisory Committee Minutes – October 17, 2019**

Moved by Julie St-Jacques and seconded by Eric Stevens

«THAT THE MINUTES FROM THE OCTOBER 17, 2019 MEDICAL ADVISORY COMMITTEE MEETING BE ACCEPTED AS PRESENTED. »

**Carried M-19-110**

### **.4 Medical Advisory Committee Recommendations – November 21, 2019**

Moved by Mary Willemsen and seconded by Renée Ragnitz

«THAT THE RECOMMENDATIONS ARISING FROM THE MEDICAL ADVISORY COMMITTEE MEETING OF NOVEMBER 21, 2019 BE ACCEPTED AS PRESENTED. »

**Carried M-19-111**

### **.5 OHT Update**

An article from the North Bay Nugget announcing the official creation of the Near North Health & Wellness Ontario Health Team (NNH & W OHT) was included in members' packages for discussion purposes. Cynthia Désormiers outlined the team's goal for next year as it reaches maturity. It was noted that focus remains on addressing ALC levels and eliminating hallway medicine. Members discussed challenges the NNH & W OHT is facing surrounding leadership and governance. Cynthia Désormiers shared that she was nominated, and accepted, to represent the hospital sector on the Team.

### **.6 HR Capital Plan**

The Human Resources Capital Plan 2019-20-21 was included in members' packages for information sharing purposes. It was noted that the HR Capital Plan outlines the employees who are eligible to retire. Members discussed that though the individuals are eligible to retire, most have not confirmed a date of retirement.



.7 CAPS

Moved by Jamie Restoule and seconded by Daniel Richard

«WHEREAS THE WNGH IS REQUIRED TO SUBMIT A BOARD APPROVED CAPS, LET IT BE THAT THE WNGH BOARD OF DIRECTORS APPROVES THE CAPS PRESENTED.

**Carried M-19-112**

.8 HAPS/LAPS

It was noted that due to the changes with the LHINs, all the planning processes are on hold indefinitely.

.9 LSAA/MSAA/HSAA

Two memorandums issues by the North East Local Health Integration Network were included in members' packages for information sharing purposes. It was noted that the LHINs health system funding and management functions will be managed by Ontario Health. As a result the LSAA, MSAA and HSAA are all on HOLD until further notice.

.10 Municipal Tax Grant

A funding letter announcing that the WNGH will receiving a one-time funding as compensation in lieu of Municipal Taxes was included in members' packages for information sharing purposes. This money is redirected to the municipality to put towards our taxes.

.11 French Language Health Services (By-Laws: Article 13.3; p.83)

Moved by Robert Pilon and seconded by Julie St-Jacques

«WHEREAS THE WEST NIPISSING GENERAL HOSPITAL IS REQUIRED TO MAINTAIN FRENCH LANGUAGE SERVICES DESIGNATION, LET IT BE THAT THE WNGH BOARD OF DIRECTORS APPROVES ARTICLE 13.3 TO REFLECT OUR COMMITMENT TO FRENCH LANGUAGE SERVICES. »

**Carried M-19-113**

.12 CT Scanner Update

Ryan Jeffers informed the group that the preferred vendor has been chosen, however it is still in the procurement period. It was noted that we will be meeting with the preferred vendor in January to sign pre-negotiated contracts.

Moved by Jamie Restoule and seconded by Renée Ragnitz

«WHEREAS THE WEST NIPISSING GENERAL HOSPITAL BOARD OF DIRECTORS SUPPORTS THE SELECTION OF THE PREFERRED VENDOR FOR THE WNGH OWN FUNDS CT SCANNER.

AND WHEREAS THE WNGH BOARD OF DIRECTORS ENDORSES THE PROCUREMENT PROCESS UTILIZED TO SELECT THE PREFERRED VENDOR AND ACKNOWLEDGES THE FUNDS ARE AVAILABLE TO PURCHASE THE CT SCANNER.»

**Carried M-19-114**



.13 Meditech Expanse

Ryan Jeffers informed members that North Bay Regional Health Centre, Sault Area Hospital and West Parry Sound Health Centre have all gone live on the new Meditech Expanse System. It was noted that these three hospitals were standalone sites, which explains why they made the switch over first in Wave One. Members were made aware that our go-live date has been postponed once again. Ryan Jeffers shared that the three sites that have gone live are in the process of developing learning guides to share with NEON partners.

.14 2019 Auditor General Report

Cynthia Désormiers summarized the 2019 Auditor General Report, which focused on Acute-Care Hospital Patient Safety and Drug Administration. The group discussed key elements of the report such as never events policies, non-disclosure agreements and current practice of putting confidentiality about nurses' poor performance ahead of patient safety; providing honest employment references for nurses to prospective employers' and hospitals are struggling to quickly and cost-effectively terminate physicians who have been found to lack competence. It was noted that the report contains 22 recommendations and 38 actions items. Some of the recommendations will be considered as we build our 2020-2021 QIP.

.15 Policy Review

.1 Physician Travel Expense Claims Policy #734.36

Moved by Mary Willemssen and seconded by Robert Pilon

«THAT THE PHYSICIAN EXPENSE CLAIMS POLICY #734.36 BE ACCEPTED AS PRESENTED. »

**Carried M-19-115**

.2 Risk Management Policy #734.37

Moved by Eric Stevens and seconded by Mary Willemssen

«THAT THE RISK MANAGEMENT POLICY #734.37 BE ACCEPTED AS PRESENTED. »

**Carried M-19-116**

.16 Correspondence

- Health Shared Services Ontario Transfer Order Notice
- Thank you letter – Landry Family

## 6. **Adjournment**

The Meeting Effectiveness Survey will be provided to members via Survey Monkey.

Moved by Jamie Restoule and seconded by Julie St. Jacques

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF DECEMBER 9, 2019 BE ADJOURNED AT 1929 HOURS.»

**Carried M-19-117**