



BOARD OF DIRECTORS

Monday, September 9, 2019 at 18:30 p.m. (Boardroom)

- MINUTES-

Present:

Collin Bourgeois
Dr. Klère Bourgault* (@18 :40)
Cynthia Désormiers*
Robert Pilon
Janet Parsons
Howard Longfellow
Eric Stevens
Mary Willemsen
Jo-Ann Labelle*
Daniel Richard
Leo Malette (@18:40)
Dr. Ben Lalonde
Renée Ragnitz
Ryan Jeffers, guest*

Regrets:

Julie St.Jacques
Jamie Restoule

Amylee Laforest, recorder*

1. Call to Order

The meeting was called to order at 18:35 hours by the Chair.

2. Education Session – Arlene Lesenke, Infection Prevention & Control

Arlene Lesenke provided an educational presentation on the Infection Prevention and Control Department.

3. Declaration of Conflict of Interest / Declaration of Pecuniary Interest

No Conflicts of Interests were declared.

4. Approval of Consent Agenda

Moved by Janet Parsons and seconded by Robert Pilon

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF SEPTEMBER 9, 2019 BE ACCEPTED AS PRESENTED,

WITH THE FOLLOWING ITEMS:

- .1 PRESIDENT & CEO NEWSLETTER – SEPTEMBER 2019
- .2 BOARD OF DIRECTORS MEETING MINUTES – JULY 23, 2019
- .3 FINANCE & AUDIT COMMITTEE MEETING **-NONE-**
- .4 HEALTH CARE QUALITY MINUTES **-NONE-**
- .5 ETHICS COMMITTEE MINUTES – MARCH 11, 2019
- .6 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES **-NONE-**
- .7 WNGH FOUNDATION BOARD MINUTES – MAY 14, 2019
- .8 BOARD MEETING EVALUATION RESULTS – JUNE 10 2019, JULY 23, 2019»

Carried M-19-76



5. Approval of Regular Agenda

Moved by Dan Richard and seconded by Howie Longfellow

«THAT REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF SEPTEMBER 9, 2019 BE ACCEPTED AS PRESENTED.»

Carried M-19-77

Regular Agenda

.1 Chief of Staff Report

The Chief of Staff provided a verbal report on medical staff activities.

.2 Credentials Committee Recommendations -NONE-

.3 Medical Advisory Committee Minutes -NONE-

.4 Medical Advisory Committee Recommendations -NONE-

.5 Hospital Insurance Renewal Briefing Note

A briefing note including the details of the insurance renewal for 2019-2020 was included in members' packages. Cynthia Desormiers informed the group that the renewal process began over 6-8 weeks ago.

Moved by Mary Willemsen and seconded by Renee Ragnitz

«THAT THE BOARD OF DIRECTORS APPROVES THE HOSPITAL INSURANCE RENEWAL AS PRESENTED IN THE ATTACHED BRIEFING NOTE AS APPROVED BY THE EXECUTIVE COMMITTEE OF THE BOARD OF DIRECTORS.»

Carried M-19-78

.6 OHT Briefing Note & AFHTO Paper

A briefing note outlining the details of the OHT was included in members' packages. Cynthia Désormiers explained that we are currently working closely with the Near North Health & Wellness OHT to submit an application. It was noted that Collin Bourgeois, Janet Parsons, and Cynthia Desormiers will be attending a governance session in North Bay on Thursday, September 12th, 2019 to "socialize" board members to the OHT.

The group discussed the importance of ensuring small hospitals and the community of West Nipissing do not get lost in the transformation. Therefore, it was noted that Jo-Ann Labelle, Ryan Jeffers, and Cynthia Desormiers will sit on various committees to ensure we still have a voice in the matter.

It was noted that the next steps after the application is approved, is to receive the endorsement from the Board of Directors for the Near North Health & Wellness OHT application. Members also received OHT Handbook for Boards detailing the changing landscape of health care delivery in Ontario.



.7 CT Scanner Update

A brief outline of the status of the CT scanner was shared. We are currently completing Stages 3 & 4, and hope to have documentation and data submitted by the end of the week. It was noted that the MOHLTC wants to fast track this application, and will expect full documentation once project awarded. Cynthia Desormiers shared that the location for the suite has been scouted multiple times, and it will likely be a six (6) month build once everything is approved.

.8 International Plowing Match Update

Cynthia Desormiers explained that the WNGH is heavily involved in chairing the Emergency Services committee for the IPM, which is comprised of Cynthia Desormiers, Sandra Lacoursiere, our Chief of ED, EMS, and OPP. It was noted that we have increased staff in the ED with one additional physician and RPN from September 17th to 21st from 9am to 5pm. We have scheduled additional clerks during the night shift to facilitate any paperwork that may arise from out-of-province visitors. It was noted that the event grounds will be stocked with AEDs, Narcan, and sharps disposal containers, and will have two paramedics and one ambulance on site.

.9 Board of Directors Goals & Objectives Update

Cynthia Désormiers provided an update on the Board of Directors' Goals & Objectives.

.10 HIRF Update

Ryan Jeffers provided an update on the Hospital Infrastructure Renewal Fund (HIRF) funding and the capital budget. He shared that the final phases of the HVAC projects were finished last winter and spring. It was noted that this year's funding hasn't been announced yet. Though, the LHIN has endorsed the sprinkler system projects, however it has yet to be confirmed by the Ministry. Cynthia Desormiers shared that the OHA is requesting that HIRF funding get announced earlier and is looking into whether the funds can be carried over into the next year if the project is already underway.

.11 Contingency Plans Index

The Contingency Plans Index was included in members' packages for information sharing purposes.

.12 October Board of Directors Meeting Date – October 15 or 16

Due to Thanksgiving, the October Board of Directors meeting needs to be rescheduled. The group agreed that the meeting will be scheduled for Wednesday October 16th.

.13 Board of Directors Annual Director's Declaration Form

The Director Declaration Form was included in the members' packages for review. The group was asked to sign and return to Administration.



.14 Policy Review

.1 Annual Board Planning Cycle Policy #730.23

Moved by Rick Stevens and seconded by Janet Parsons

«THAT THE ANNUAL BOARD PLANNING CYCLE POLICY #730.23 BE ACCEPTED AS PRESENTED.»

Carried M-19-79

.15 Correspondence provided for information sharing purposes

- Thank you letter from family
- Letter – NOSM: Welcoming Dr. Sarita Verma

6. Closed Session

Moved by Robert Pilon and seconded by Daniel Richard

«THAT THE BOARD OF DIRECTORS ADJOURN THE OPEN SESSION FOR SEPTEMBER 9, 2019 AND MOVE INTO A CLOSED SESSION AT 20:00 HOURS.»

Carried M-19-80

7. Adjournment

The Meeting Effectiveness Survey will be provided to members via Survey Monkey.

Moved by Renee Ragnitz and seconded by Mary Willemssen

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF SEPTEMBER 9, 2019 BE ADJOURNED AT 21:31 HOURS.»

Carried M-19-85

Collin Bourgeois, Chair

Amylee Laforest, Recorder