



Hôpital général de Nipissing Ouest

West Nipissing General Hospital

725, chemin Coursol Road, Sturgeon Falls, ON P2B 2Y6  
TEL: (705) 753-3110 • FAX: (705) 753-0210

## BOARD OF DIRECTORS

Monday, November 11<sup>th</sup>, 2019 at 18:30 p.m. (Boardroom)

- MINUTES -

### Present:

Collin Bourgeois  
Dr. Klère Bourgault\* (@1835)  
Cynthia Désormiers\*  
Robert Pilon  
Julie St.Jacques  
Eric Stevens (@1840)  
Mary Willemsen  
Jo-Ann Labelle\*  
Daniel Richard  
Leo Malette  
Renée Ragnitz  
Ryan Jeffers, guest\*  
Amylee Laforest, recorder\*

### Regrets:

Janet Parsons  
Howard Longfellow  
Dr. Ben Lalonde  
Jamie Restoule

### 1. Call to Order

The meeting was called to order at 1830 hours by the Chair.

### 2. Education Session – Sandra Lacoursière, Operating Room & Ambulatory Care

### 3. Declaration of Conflict of Interest / Declaration of Pecuniary Interest

### 4. Approval of Consent Agenda

Moved by Eric Stevens and seconded by Renée Ragnitz

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF NOVEMBER 11, 2019 BE ACCEPTED AS PRESENTED,

#### **WITH THE FOLLOWING ITEMS:**

- .1 PRESIDENT & CEO NEWSLETTER – NOVEMBER 2019
- .2 BOARD OF DIRECTORS MEETING MINUTES – OCTOBER 16, 2019
- .3 FINANCE & AUDIT COMMITTEE MEETING – SEPTEMBER 25, 2019
- .4 HEALTH CARE QUALITY MINUTES – APRIL 15, 2019
- .5 ETHICS COMMITTEE MINUTES **-NONE-**
- .6 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES **-NONE-**
- .7 WNGH FOUNDATION BOARD MINUTES **-NONE-**
- .8 BOARD MEETING EVALUATION RESULTS – OCTOBER 16, 2019»

**Carried M-19-92**

### 5. Approval of Regular Agenda

Moved by Mary Willemsen and seconded by Leo Malette

«THAT REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF NOVEMBER 11, 2019 BE ACCEPTED AS PRESENTED.»

**Carried M-19-93**



## Regular Agenda

### .1 Chief of Staff Report

Dr. K. Bourgault updated the group on recent developments in the credentialing process. It was noted that renewal packages will be sent out to all current credentialed physicians to renew their privileges for the 2020-2021 as of December 1<sup>st</sup>, 2019. Dr. Bourgault informed members that the Medical Affairs team is working to streamline the credentialing process for Health Force Ontario (HFO) physicians by following HFO's credentialing year of January 1<sup>st</sup> to December 31<sup>st</sup>.

### .2 Credentials Committee Minutes – September 12, 2019

Moved by Daniel Richard and seconded by Robert Pilon

«THAT THE MINUTES FROM THE SEPTEMBER 12, 2019 CREDENTIALS COMMITTEE MEETING BE ACCEPTED AS PRESENTED. »

**Carried M-19-94**

### .3 Medical Advisory Committee Minutes – September 12, 2019

Moved by Julie St.Jacques and seconded by Eric Stevens

«THAT THE MINUTES FROM THE SEPTEMBER 12, 2019 MEDICAL ADVISORY COMMITTEE MEETING BE ACCEPTED AS PRESENTED. »

**Carried M-19-95**

### .4 Medical Advisory Committee Recommendations – October 17, 2019

Moved by Renée Ragnitz and seconded by Mary Willemsen

«THAT THE RECOMMENDATIONS ARISING FROM THE MEDICAL ADVISORY COMMITTEE MEETING OF OCTOBER 17, 2019 BE ACCEPTED AS PRESENTED. »

**Carried M-19-96**

### .5 Near North Health & Wellness Ontario Health Team

A slide deck from a Miller Thomson presentation regarding Ontario Health Teams transformation was included in members' packages for information sharing purposes.

Cynthia Désormiers informed the group that Janet Parsons attended an OHT Governance session. It was noted that there remains what seems to be a power struggle between key leaders in the Near North Health & Wellness OHT. Despite this, progress is moving forward and is on par with timelines. It was noted that the current OHT application is not legally binding. If the application is accepted, each organization would continue with its own independent governance and branding for the time being.

### .6 Opioid Crisis Update: Public Safety Announcement

Cynthia Désormiers updated the group on the ongoing concerns regarding opioids in West Nipissing in relation to the suspicious package that was found in the public washroom at the hospital. The group reviewed the public safety announcement that was issued by the hospital after the substance in question was confirmed. It was noted that that we continue to work closely with the Municipality to set up sharps disposal centres in the community.



.7 Retirement: Dr. Courtice – Lab Director

Dr. Courtice's retirement notice was included in members' packages for discussion purposes. It was noted that once the retirement notice and recommendation for a successor is reviewed by the Medical Staff, the Board of Directors will need to endorse the recommendation.

.8 Grievances Update

Cynthia Désormiers updated the group on the various grievances and their statuses that have been ongoing since October 2018.

.9 MOHLTC Funding Letter

A funding letter announcement from the Ministry of Health and Long-Term Care was included in members' packages for information sharing purposes. It was noted that the WNGH will be receiving one-time funding for the fiscal year of 2019-2020 which has the potential to be rolled into our base funding.

.10 Co-Generation Update

Cynthia Désormiers informed the group that she met with Greater Sudbury Utilities to discuss a solar and thermal cogeneration site at WNGH. GSU is currently looking into whether we could be a standalone site, or if it would be beneficial to make a partnership with other organizations in the area.

.11 Corporate & Professional Staff By-Laws (6.3.2 Finance & Audit Committee)

Ryan Jeffers informed the group that the Finance & Audit Committee reviewed its committee functions as per the WNGH By-Laws 2018 (6.3.2) and recommended adding the responsibility of reviewing a monthly risk management report and making appropriate recommendations to the Board of Directors as needed. It was noted that risks being reviewed would include, but not limited to, IT, Financial, HR, and Legal risks.

Moved by Leo Malette and seconded by Daniel Richard

«WHEREAS THE ADMINISTRATION AND THE FINANCE AND AUDIT COMMITTEE RECOMMEND TO THE BOARD OF DIRECTORS PROPOSED AMENDMENTS TO THE WEST NIPISSING GENERAL HOSPITAL CORPORATE AND PROFESSIONAL STAFF BY-LAWS; AND

WHEREAS THE BOARD OF DIRECTORS RECOMMENDS TO THE WEST NIPISSING GENERAL HOSPITAL CORPORATION THAT THE PROPOSED AMENDMENTS TO THE 2019 CORPORATE AND PROFESSIONAL STAFF BY-LAWS BE APPROVED AS PRESENTED,

LET IT BE THAT THE WNGH CORPORATE AND PROFESSIONAL STAFF BY-LAWS BE APPROVED AS PRESENTED AND WILL BE RATIFIED AT THE 2019-2020 AGM. »

**Carried M-19-97**



.12 Report on Executive & Board Travel Expenses

Move by Robert Pilon and seconded by Julie St. Jacques

«THAT THE BOARD OF DIRECTORS, IN COMPLIANCE WITH THE BROADER PUBLIC SECTOR ACCOUNTABILITY ACT (BPSAA), 2010, ATTESTS TO THE ACCURACY OF THE REPORT OF EXPENSE CLAIMS OF THE BOARD MEMBERS AND SENIOR MANAGERS FOR THE CONSOLIDATION PERIOD OF APRIL 1<sup>ST</sup> 2019 TO SEPTEMBER 30<sup>TH</sup> 2019 AND AUTHORIZES FOR THE REPORT TO BE POSTED ON ITS PUBLIC WEBSITE. »

**Carried M-19-98**

.13 Policy Review

.1 Broader Public Sector Accountability Act Policy #730-39

Moved by Robert Pilon and seconded by Julie St. Jacques

«THAT THE BROADER PUBLIC SECTOR ACCOUNTABILITY ACT POLICY #730-39 BE ACCEPTED AS PRESENTED. »

**Carried M-19-99**

.14 Correspondence

- o NE LHIN CEO Announcement

**6. Closed Session**

Moved by Daniel Richard and seconded by Renée Ragnitz

«THAT THE BOARD OF DIRECTORS ADJOURN THE OPEN SESSION FOR NOVEMBER 11, 2019 AND MOVE INTO A CLOSED SESSION AT 1935 HOURS.»

**Carried M-19-100**

**7. Adjournment**

The Meeting Effectiveness Survey will be provided to members via Survey Monkey.

Moved by Eric Stevens and seconded by Julie St. Jacques

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF NOVEMBER 11, 2019 BE ADJOURNED AT 2026 HOURS.»

**Carried M-19-105**

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Collin Bourgeois, Chair

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Amylee Laforest, Recorder