



## BOARD OF DIRECTORS

**April 9, 2018 at 18:30 hours (Board Room)**

### **- MINUTES -**

Present:

Collin Bourgeois  
Jo-Ann Labelle\*  
Daniel Richard  
Eric Stevens  
Julie Duhaime  
Dr. Klère Bourgault \*  
Michel Rochon  
Howard Longfellow  
Cynthia Désormiers \*  
Dr. Ben Lalonde\*  
Sylvie Bélanger

Ryan Jeffers, CFO guest

Kelsey Anger, Recorder

Regrets:

\* Non-voting Members

Janet Parsons  
Dr. Vincenzo Susini \*  
Jamie Restoule  
Brenda Lumsden

**1. Call to Order**

Meeting called to order at 18:30 hours by the Chair.

**2. Education Session/Presentations: Emergency Department**

Sandra Lacoursière provided an educational presentation on the ED.

**3. Declaration of Conflict of Interest and Pecuniary Interest**

No conflicts of interest or pecuniary interest declared.

**4. Approval of Consent Agenda**

Moved by Howard Longfellow and seconded by Sylvie Bélanger

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF APRIL 9<sup>TH</sup> 2018 BE ACCEPTED AS PRESENTED INCLUDING THE FOLLOWING ITEMS:

.1 PRESIDENT & CEO NEWSLETTER – APRIL 2018

Cynthia informed the Board of an interested Respiriologist Dr. Maya De Zoysa who visited WNGH last week. She is interested in setting up a Respiratory Clinic in WNGH.

.2 BOARD OF DIRECTORS MEETING MINUTES – MARCH 19, 2018

.3 MEDICAL ADVISORY COMMITTEE MINUTES MARCH 22, 2018

.4 FINANCE AND AUDIT COMMITTEE MINUTES – FEBRUARY 28, 2018

.5 HEALTH CARE QUALITY MINUTES – FEBRUARY 12, 2018

.6 ETHICS COMMITTEE MINUTES - **NONE** -

.7 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES -- JANUARY 25, 2018

.8 WNGH FOUNDATION BOARD MINUTES – MARCH 13, 2018

.9 BOARD MEETING EVALUATION RESULTS – MARCH 2018

**Carried M-18-48**

**5. Approval of Regular Agenda**

Motion made by Daniel Richard and seconded by Julie Duhaime

«THAT THE REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF MARCH 19<sup>TH</sup>, 2018 BE ACCEPTED PRESENTED.»

**Carried M-18-49**

**Regular Agenda:**

.1 Chief of Staff (MAC) Report

Dr. Klère Bourgault stated that the report is not yet available however the minutes are available in our board package for review.

.2 Credentials Committee Recommendations

Moved by Michel Rochon and seconded by Eric Stevens

«THAT THE RECOMMENDATIONS ARISING FROM THE MARCH 22, 2018 CREDENTIALS COMMITTEE MEETINGS BE ACCEPTED AS AMENDED WITH THE EXCEPTION OF RECOMMENDATION #3 (ANDREW HAMILTON PA) AND RECOMMENDATION #21 (ROBERT MINEAULT PA). THE MATTER WILL BE BROUGHT BACK TO THE BOARD OF DIRECTORS PENDING FURTHER INFORMATION »

UNANIMOUSLY ACCEPTED

**Carried M-18-50**

.3 Grievances Update

Cynthia Desormiers discussed one grievance in regards to a scheduling issue with CUPE.

.4 HFO/ED Schedules

Cynthia Desormiers informed the Board of Directors that the hospital has signed a contract with HFO for a 6 (six) month period for Emergency Department. It is anticipated that we will continue to need more HFO doctors.

.5 Hospital Funding 2018-2019

The Board of Directors was informed of a 2% increase in base funding. 1% increase is for small hospitals and 1% is a result of demonstrated growth in the community.

.6 ONA Local Issues Ratification

Moved by Julie Duhaime and seconded by Daniel Richard

«THAT THE MEMORANDUM OF SETTLEMENT BETWEEN ONA AND WNGH BE ACCEPTED AS PRESENTED. »

**Carried M-18-51**

.7 Capital Plan/Infrastructure Update

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Ryan Jeffers expressed that we are financially in good shape as a result of an increase in revenue. All designated funds were spent on time, by the end of March.

.8 Board Vacancies

Moved by Daniel Richard and seconded by Sylvie Bélanger

«THAT THE WEST NIPISSING GENERAL HOSPITAL BOARD OF DIRECTORS ACCEPT THE TERM RENEWAL OF HOWARD LONGFELLOW AND DANIEL RICHARD FOR THREE (3) YEARS. AND THAT THE WNGH BOARD OF DIRECTORS WILL RECRUTE TWO (2) NEW MEMBERS FOR A THREE (3) YEAR TERM IN THE AREAS OF EDUCATION AND BUSINESS, AND ONE (1) NEW MEMBER FOR THE COMPLETION OF A ONE (1) YEAR TERM IN THE AREA OF CLERGY»

UNANIMOUSLY ACCEPTED

**Carried M-18-52**

.9 Policies Review:

1. Meeting Without Management Policy #730.52

Moved by Julie Duhaime and seconded by Howard Longfellow

«THAT THE MEETING WITHOUT MANAGEMENT POLICY #730.52 BE ACCEPTED AS AMENDED.»

**Carried M-18-53**

2. Social Host Liability Policy #730.53

Moved by Michel Rochon and seconded by Eric Stevens

«THAT THE SOCIAL HOST LIABILITY POLICY #730.53 BE ACCEPTED AS PRESENTED.»

**Carried M-18-54**

3. Business Expense Claim Policy #734.09

Moved by Sylvie Bélanger and seconded by Julie Duhaime

«THAT THE BUSINESS EXPENSE CLAIM POLICY #734.09 BE ACCEPTED AS PRESENTED.»

**Carried M-18-55**

.10 Correspondence provided for information sharing purposes

- Nothing to report.

**6. Closed Session**

Motion made by Howard Longfellow and seconded by Daniel Richard

«THAT THE BOARD OF DIRECTORS ADJOURN THE OPEN SESSION FOR APRIL 9, 2018 AND MOVE INTO A CLOSED SESSION AT 19:35 HOURS. »

**Carried M-18-56**

**7. Adjournment .**

The Meeting Effectiveness Survey was provided to members for completion.

Moved by Sylvie Bélanger, seconded by Eric Stevens

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF APRIL 9, 2018 BE ADJOURNED AT 20:00 HOURS.

**Carried M-18-57**

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Collin Bourgeois, Chair

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Cynthia Désormiers, President & CEO

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