



BOARD OF DIRECTORS
June 10, 2019 at 16:30 hours (Board Room)
- MINUTES -

Present:

Collin Bourgeois (1845)
Cynthia Désormiers *
Brenda Lumsden
Janet Parsons
Howard Longfellow
Julie St. Jacques
Eric Stevens
Mary Willemssen
Jo-Ann Labelle*
Daniel Richard
Leo Malette
Sylvie Bélanger
Renée Ragnitz
Ryan Jeffers, Guest*
Shannon Raymond, Recorder*

Regrets:

Dr. Klère Bourgault *
Dr. Ben Lalonde
Dr. Vincenzo Susini

1. Call to Order

Meeting called to order at 16:30 hours by vice chair Sylvie Belanger.

2. Education Session/Presentation – Sandra Lacoursiere – Oncology

Sandra Lacoursiere gave an excellent presentation on the duties, statistics, the strengths and challenges with the Oncology Department. There was some good discussions to expand the program to full-time with a second oncology nurse.

3. Declaration of Conflict of Interest / Pecuniary Interest

No conflicts of interest or pecuniary interest declared.

4. Approval of Consent Agenda

Motion moved by Brenda Lumsden and seconded by Dan Richard,

« THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF JUNE 10, 2019 BE ACCEPTED AS PRESENTED,

WITH THE FOLLOWING ITEMS:

- .1 PRESIDENT & CEO NEWSLETTER – June 2019
- .2 BOARD OF DIRECTORS MEETING MINUTES – May 13, 2019
- .3 CREDENTIALS COMMITTEE MINUTES – April 23, 2019
- .4 MEDICAL ADVISORY COMMITTEE MINUTES – April 23, 2019
- .5 FINANCE AND AUDIT COMMITTEE MINUTES - March 27, 2019
- .6 HEALTH CARE QUALITY MINUTES -**NONE-**
- .7 ETHICS COMMITTEE MINUTES -**NONE-**
- .8 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES -**NONE-**
- .9 WNGH FOUNDATION BOARD MINUTES – April 16, 2019
- .10 BOARD MEETING EVALUATION RESULTS – May 2019 »

5. Approval of Regular Agenda

Motion moved by Julie St. Jacques and seconded by Mary Willemssen,
«*THAT THE REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF JUNE 10, 2019 BE ACCEPTED AS PRESENTED.* »

Carried M-19-57

Regular Agenda:

.1 Chief of Staff (MAC) Report

On behalf of Dr. Bourgault, Cynthia Desormiers provided a verbal report on medical staff activities over the past month. ,

.2 Credentials Committee Recommendations - May 16, 2019

Dr. Melissa Stacey – PGY1

Dr. Rhea Galbraith – PGY1

Jenna Boulet – PA-YR2

Motion moved by Renee Ragnitz and seconded by Howie Longfellow,

«*THAT THE RECOMMENDATIONS ARISING FROM THE May 16, 2019 BE ACCEPTED AS PRESENTED.* »

Carried M-19-58

.3 CT Scanner Update

Cynthia Desormiers informed members that LHIN has endorsed our application to be classified as a M hospital which permits WNGH to bill and receive payment for CT scanners. This letter of endorsement has been sent to the MOHLTC Capital branch as required. At this time, Capital is not requesting anything further from our hospital on this application.

.4 OHT Update

Cynthia Desormiers provided members with an OHT algorithm outlining the desired outcomes for the OHT as provided by THINK research. Sylvie Belanger has offered to be a patient care member. The Nipissing OHT has submitted their application by the required due date. It was noted that Paul Heinrich NBRHC received a courtesy call from the ADM that there will be a delay in the application process due to the overwhelming amount of applications received.

.5 Board Membership –Vacant Position

Motion moved by Eric Stevens and seconded by Leo Malette,

«*THAT THE WEST NIPISSING GENERAL HOSPITAL BOARD OF DIRECTORS APPROVES THE APPOINTMENT OF THE FOLLOWING MEMBERS TO THE BOARD OF DIRECTORS OF THE WEST NIPISSING GENERAL HOSPITAL:*

- Mr. Jamie Restoule for a three (3) year term 2019-2022
- Mr. Robert Pilon for a three (3) year term 2019-2022
- Mrs. Julie St. Jacques for a three (3) year term 2019-2022. »

Carried M-19-59

.6 Hospital and Cyber Insurance Coverage

This item is deferred as the insurance quotes from Rivet Insurance and St. Joseph's Buying group remains pending; our current insurance expires June 30, 2019. An extension will be established in the event we do not receive quotes prior to June 30, 2019. The Executive will be called upon once the quotes are received, with an approval through electronic means.

.7 BPSAA Public Reporting & Attestation

Motion moved by Brenda Lumsden and seconded by Dan Richard,

« WHEREAS THE FINANCE AND AUDIT COMMITTEE HAS REVIEWED THE REPORT ON THE USE OF CONSULTANTS BY THE WEST NIPISSING GENERAL HOSPITAL FOR THE PERIOD OF APRIL 1st, 2018 TO MARCH 31st, 2019,

LET IT BE RESOLVED THAT THE BOARD OF DIRECTORS APPROVES THE ATTESTATION PREPARED IN ACCORDANCE WITH THE BROADER PUBLIC SECTOR ACCOUNTABILITY ACT, 2010 (BPSAA) AND BASED ON THE USE OF CONSULTANTS REPORT FOR THE PERIOD OF APRIL 1st, 2018 TO MARCH 31st, 2019 AND AUTHORIZES FOR THE REPORT TO BE POSTED ON ITS PUBLIC WEBSITE.»

Carried M-19-60

Motion moved by Julie St. Jacques and seconded by Mary Willemssen,

« THAT THE BOARD OF DIRECTORS, IN COMPLIANCE WITH THE BROADER PUBLIC SECTOR ACCOUNTABILITY ACT (BPSAA), 2010, ATTESTS TO THE ACCURACY OF THE REPORT OF EXPENSE CLAIMS OF THE BOARD MEMBERS AND SENIOR MANAGERS FOR THE CONSOLIDATION PERIOD OF APRIL 1ST 2018 TO SEPTEMBER 30 2018 AND AUTHORIZES FOR THE REPORT BE POSTED ON ITS PUBLIC WEBSITE. »

Carried M-19-61

Motion moved by Renee Ragnitz and seconded by Howie Longfellow,

« THAT THE BOARD OF DIRECTORS, IN COMPLIANCE WITH THE BROADER PUBLIC SECTOR ACCOUNTABILITY ACT (BPSAA), 2010, ATTESTS TO THE ACCURACY OF THE REPORT OF EXPENSE CLAIMS OF THE BOARD MEMBERS AND SENIOR MANAGERS FOR THE CONSOLIDATION PERIOD OF OCTOBER 1ST 2018 TO MARCH 31ST 2019 AND AUTHORIZES FOR THE REPORT BE POSTED ON ITS PUBLIC WEBSITE. »

Carried M-19-62

.8 Appointment of Auditors

Motion moved by Janet Parsons and seconded by Sylvie Belanger,

« THAT THE FINANCE AND AUDIT COMMITTEE RECOMMEND THAT THE WEST NIPISSING GENERAL HOSPITAL BOARD OF DIRECTORS APPOINT BDO CANADA LLP AS THE ACCOUNTING FIRM OF THE CORPORATION TO HOLD OFFICE UNTIL THE CLOSE OF THE NEXT ANNUAL GENERAL MEETING OF THE WEST NIPISSING GENERAL HOSPITAL.»

Carried M-19-63

Motion moved by Brenda Lumsden and seconded by Dan Richard,

« AS RECOMMENDED BY THE FINANCE AND AUDIT COMMITTEE, THE BOARD OF DIRECTORS APPROVES BDO CANADA LLP'S AUDIT REPORT OF THE FINANCIAL STATEMENTS OF THE WEST NIPISSING GENERAL HOSPITAL FOR THE YEAR ENDED MARCH 31st, 2019 AS PRESENTED. »

Carried M-19-64

.10 Quality & Risk Management Issues

The following Reports were included in Members packages for review and discussion as presented by Jo-Ann Labelle:

Critical Incidents – January-May 2019

Sentinel Reports – January-May 2019

Medication Improvement Report – January-April 2019

Falls Investigation Report – January-April 2019

Left without being seen – January-April 2019

There was a good discussion on the process for physician complaints and as to whether they are captured within the incident reports shared tonight.

.11 Energy Management Program

The Energy Management Program was presented this evening as prepared by Danny Putman, Manager of Environmental Services, Plant Maintenance and Security and Jessica Sayer, Accounts Payable. The programs outlines what has been done as of present and what will be done over the next 5 years. A snapshot of savings and expected savings with this program was outlined and discussed. Ryan Jeffers noted that we have not yet been afforded a full year of savings.

Motion moved by Julie St. Jacques and seconded by Mary Willemsen,

« THAT THE WEST NIPISSING GENERAL HOSPITAL BOARD OF DIRECTORS APPROVES THE ENERGY MANAGEMENT PROGRAM AS PRESENTED. »

Carried M-19-65

6. Closed Session – NONE-

7. Adjournment

The Meeting Effectiveness Survey will be provided to members via Survey Monkey. It was noted that Dan Richard has not been receiving the surveys, this will be corrected.

Motion moved by Leo Malette and seconded by Rick Stevens,

« THAT THE MEETING OF THE BOARD OF DIRECTORS OF JUNE 10, 2019 BE ADJOURNED AT 17:40 HOURS »

Carried M-19-66

Collin Bourgeois, Chair

Cynthia Desormiers, President & CEO